



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	RAYAT SHIKSHAN SANSTHA'S, SHRIPATRAO KADAM MAHAVIDYALAYA, SHIRWAL TAL-KHANDALA, DIST. SATARA (MAHARASHTRA)
Name of the head of the Institution	PRIN. DR. MANJUSHRI VILASRAO BOBADE
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02169244202
Mobile no.	9049387950
Registered Email	skmshirwal@yahoo.co.in
Alternate Email	skmsiqac1983@gmail.com
Address	A/p- Shirwal, Tal- Khandala, Dist. Satara Near Pandharpur Phata
City/Town	Shirwal
State/UT	Maharashtra

Pincode	412801																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	Self financed and grant-in-aid																								
Name of the IQAC co-ordinator/Director	Prof. Tulshidas Babanrao Aphale																								
Phone no/Alternate Phone no.	09156581745																								
Mobile no.	9767021755																								
Registered Email	tulshidasaphale@gmail.com																								
Alternate Email	santoshunipune@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://www.skms Shirwal.in/public/41646D696E6973747261746F72Files/CDC/AQAR_2018-19.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.skms Shirwal.in/public/41646D696E6973747261746F72Files/timetable/AC_2019-20.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>77.25</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.73</td> <td>2011</td> <td>27-Mar-2011</td> <td>26-Mar-2016</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	77.25	2004	16-Feb-2004	15-Feb-2009	2	B	2.73	2011	27-Mar-2011	26-Mar-2016
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B+	77.25	2004	16-Feb-2004	15-Feb-2009																				
2	B	2.73	2011	27-Mar-2011	26-Mar-2016																				
6. Date of Establishment of IQAC			01-Sep-2004																						

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Skill based Short Term Courses	17-Jul-2019 60	473
Lead College Scheme (An Innovative Step by Shivaji University, Kolhapur)	11-Oct-2019 1	445
Participation and organization of Seminars, Conferences and Workshops	16-Oct-2019 2	528
Continuous Internal Evaluation	13-Aug-2019 3	553
Departmental Academic Planning	27-Jun-2019 1	18
Diagnostic Test for identifying learning levels of the students	26-Jun-2019 2	225
Skill based Short Term Courses	17-Jul-2019 60	473
Rayat Avishkar	12-Dec-2019 1	75
Competitive Examination Guidance	07-Aug-2019 30	235
Organization of L.M. Subhedar State Level Elocution Competition	16-Jan-2020 1	70
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. Conducted diagnostic test for identifying the learning levels of students.	
2. Organization of L.M. Subhedar State Level Elocution Competition.	
3. Subscribed more national and international periodicals and journals.	
4. Motivated all teachers to apply for research projects.	
5. Conducted outreach Programme on computer literacy for women in society.	
No Files Uploaded !!!	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View File	
14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
College Development Committee	15-Jun-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019

Date of Submission	29-Dec-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The parent institute uses a MIS designed by MKCl, Mumbai. It has digitized all information of teachers related to their personal profile, academic record and pay related information

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is delivered systematically as follows- Each department downloads the syllabus from the University website at the beginning of the academic year. An effective mechanism for the execution of teaching plan is functional. Subject teacher prepares semester/term wise teaching plan in the academic diary provided by the institute at the beginning of the term. Lecture notes are prepared before the commencement of the lecture. HoD, Faculty in charge, Vice- Principal and Principal monitor it rigorously. Remedial classes have been conducted for the slow learners. Teachers also conduct extra lectures, if necessary. For advanced learners, the institute arranges co-curricular and extra-curricular activities like Avishkar, Guidance for Competitive Examination, Seminars, Quiz and Poster Presentation Competition. Central Library subscribes books, journals, e-journals, magazines and periodicals as per demand. Internet, Wi-Fi facility, e-learning room, LCD Projectors, well-equipped and spacious laboratories are availed of by the institute for ICT based teaching. Guest lectures, expert lecture series and seminars are arranged. The parent institute has developed the Rayat Knowledge Bank, an open access academic depository of e-learning sources, question paper bank and library resources at the central level. Study tours and field visits are organized for experiential learning. All departments collect the feedback on curriculum from the students. It is analysed and used for effective curriculum delivery at the departmental level.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Soft Skills	--	15/06/2019	60	Yes	Manners and etiquette, interpersonal skills, job related skills
Spoken English	--	15/06/2019	90	Yes	Proficiency in English language and

						communication skills
Tally	--	15/06/2019	90	Yes		Account Keeping
Logistic Management	--	15/06/2019	90	Yes		Inventory management
Orthography	--	15/06/2019	60	Yes		Correct usage of grammar and linguistic competence
Creative Writing	--	15/06/2019	60	Yes		Development of literary and aesthetic sense
Tourism in History	--	15/06/2019	60	Yes		Legacy of the historical forts, places and their preservation
Modern Banking	--	15/06/2019	60	Yes		Day to day banking operations and transactions
Anchoring (Nivedan Kala-Translation)	--	15/06/2019	60	Yes		Stage daring, compering, event management
Computer Hardware and Networking (BCA-I)	--	15/06/2019	60	Yes		Repairing and maintenance of computer hardware
Cyber Law and Security (BCA-II)	--	15/06/2019	60	Yes		Awareness and safety in online transactions and surfing
Web Technology (BCA-III)	--	15/06/2019	60	Yes		Development and maintenance of web pages

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

[View File](#)

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	15/06/2019
BA	Marathi	15/06/2019
BA	Hindi	15/06/2019
BA	History	15/06/2019
BA	Economics	15/06/2019
BA	Geography	15/06/2019
BCom	Commerce	15/06/2019
BCA	Computer Application	15/06/2019
MCom	Commerce	15/06/2019
MA	English	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	374	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college has a well-established mechanism to obtain feedback online as well as offline on various activities as well as infrastructure from the stakeholders. The college has a Feedback Committee, which includes teaching as

well as administrative and technical staff. The feedback committee collects students' feedback. Students' feedback on curriculum is obtained at the end of semester or academic year in standard formats. Students' feedback is categorised under two heads, first on overall academic functioning of the college and second on teaching- learning process. The feedback is taken as follows-

1. Students' Feedback on Curriculum: Feedback on overall functioning of the college is based on the learning environment of college, infrastructure, sports, library facilities, function of various committees etc. Students also provide feedback on the depth of the course content, learning outputs, Clarity and relevance of learning material etc.
2. Feedback on Teachers: Teacher's feedback on teaching and learning process covers teaching learning process, punctuality, communication skills, approach towards the students, sharing of innovative ideas etc. Feedback committee collects individual teacher's feedback and analyse it. The analysis reports are communicated to the respective Head, IQAC, Principal and management members for corrective measures and then it is communicated to the individual teacher for further improvement.
3. Feedback from Alumni: The feedback is taken from alumni whenever they visit the campus for various programmes and Alumni Meets. The oral and written feedback based on the role of the college in the development of the student, their employability and academic excellence have also been sought. Feedback on curriculum and the use of curriculum and employability is obtained from Alumni and it is considered while designing the new courses like certificate course, value added courses as well as bridge courses. These feedbacks on curriculum are also communicated to the affiliating university through Board of Studies of that particular subject.
4. Feedback from Parents: Oral and written feedbacks are obtained from parents during parents meet and whenever they visit the college. This feedback is based on overall development of their ward and about learning environment in the college as well as imparting skills and value based education along with their expectations.
5. Feedback from Employers: Employer's feedback is collected from the employers and industries during the placement interviews and also during industry visits. Skill based certificate and Value-added courses are designed based on these feedback. Online feedback facility is made available on college website. The students and stakeholders can fill in their feedback and give the suggestions through this mechanism. Timely corrective action is taken on the feedback given by students and stakeholders. The feedback committee analyses the feedback and prepares a report. The suggestion and recommendations are discussed with head of department, IQAC and Principal. The necessary steps and measures are taken on the feedback and communicated to the respective stakeholders. Feedbacks are also communicated to the management. The suggestions regarding curriculum obtained from Teachers are communicated to affiliating university through respective Board of Studies and in the curriculum restructuring workshops.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
------	-----------------------------	-----------------------------	-----------------------------	-----------------------------	--------------------

	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2019	608	13	25	6	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	25	8	13	4	13
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The ultimate goal of higher education is to nurture the youth and make them accountable for their progress as well as capable of holding responsibilities towards sustaining society and nature and finally for the development of a nation. A large number of students are from rural and hilly areas of the Khandala Tahasil and vicinity with diverse socio-economic backgrounds. They are having different personal goals and talent. The college environment is very new for them, thus they find various difficulties in their student life. Probably students fail to recognize the goals of the institute. Therefore, the student should have knowledge and skills related to his/her work and as a good citizen. As a part of student mentoring system, the induction programme comes up with having following objectives and methodologies. Objectives: 1.To develop healthy relationship between students and teachers. 2.To ensure academic and professional performance of the students. 3.To inculcate human values among the students. 4.To look into and solve their academic, psychological and economic issues. 5.To impart value-education and motivate them for curricular and extra-curricular activities with confidence. Programme Guidelines: 1.Maximum 5-10 mentees per mentor are allotted. 2.A senior student will be guide of the group of these 5-10 students. 3.Groups are made from same department/class. 4. Groups are maintained for entire course duration. 5.The mentor conducts regular meetings and discussions on any problem such as academic, financial, psychological and monitors the students' progress. 6.The mentor keeps the record of all details in the mentoring session. 7.The mentor identifies the slow learners and interact with them to resolve their learning obstacles and are advised to attend remedial based/bridge courses. 8.The mentor also involves the Parents, Head and Principal for reforming the student with weak performance for resolving the issues. 9.The mentee may subject to disciplinary action, if violation code of conduct happens. Outline of Work: In same Semester: 1.Meeting with teacher mentor for an hour every month. 2.Informal meeting could be arranged for tea and snacks. 3.Mentee in groups meet informally mentor for seeking problem solution. 4.Other activities for building relationships and social sensitization such as historical and geographical places of this location. Subsequent Semesters: 1.Maintain the continuity of mentoring session. 2.At the beginning of semester, the teachers show inspiring films, arrange cultural programme, organise eminent lectures or group discussions/month. Areas of Review: Attendance: Mentor observes the attendance of the mentee. Mentor shall advise and take necessary actions about the attendance of mentee with regards to University rules. Academic matters: During the continuous assessment of the mentee, mentor keeps tracking the overall performance of the mentee through counselling by arranging remedial teaching. Non-academic matters: Observes behavioural and discipline matters, looks after their health and physical fitness issues, encourage them for their achievements, special talents/skills and participation in co-curricular activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
621	25	1. :25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
-------------------	-------------------------	------------------	-------------------------	---------------------

positions			the current year	Ph.D
19	17	2	0	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college strictly follows the modalities of conducting the continuous Internal Evaluation (C.I.E.) as prescribed by the Shivaji University, Kolhapur. The college has appointed the Examination Officer at college level who heads the College Examination Coordination Committee. The internal evaluation system of the college is revised from time to time in tune with the reforms made by the university and is communicated to the students. The internal evaluation is conducted as per the Academic Calendar (A.C.) prepared by college at the beginning of each semester. Academic calendar is communicated to students and teachers. • Examination Committee organizes and monitors the Unit Tests. The concerned subject teacher conducts the test as per the schedule. • The Internal Examination Committee conducts the continuous internal evaluation. Two Unit Tests and one Mid- Term examination are held before the Semester Examination in each term of the academic year. Unit Test 1 of 15 marks on 25 syllabus, Mid Term I of 40 marks on 50 syllabus and Unit Test 2 of 15 marks on 25 syllabus in the first term and Unit Test 3 of 15 marks on 25 syllabus and Mid Term II of 40 marks on 50 syllabus, Unit Test 4 of 15 marks on 25 syllabus in the second term is conducted. The result analysis of each examination is done on seven point scale. • For UG 10 Marks weightage is given for Internal Examination and 40 Marks weightage is given for University Examinations. • For PG 20 Marks weightage is given for Internal Examination and 80 Marks weightage is given for University Examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college believes in transparent day to day functioning in all activities. The planning of the institute is reflected in the Academic Calendar which is scheduled for the particular year and based on the available working/teaching days as per the norms of affiliating university, Shivaji University, Kolhapur. The Academic Calendar of the institute is prepared by the Academic Planning Committee. The institute has a well-defined standard operating procedure to develop the curricular, extra-curricular, extension, outreach activities, examination related and other administrative activities adhered to the

affiliating university. It shows commencement and end of date of the semester, tentative dates of university examination and internal evaluation schedule and dates for declaration of results. The Academic Calendar is available on the college website and is helping for information and planning for students, parents, faculty, staff and other stakeholders of the institute. Academic Calendar is provided to all faculties of the department and students before the commencement of the semester. Preparation of Academic Calendar immensely contributes for timely execution of all the activities. The faculties prepare detailed individual teaching plans and maintain academic diary which shows content delivery plan for each course he/she teaches and corresponding execution dates. The academic diary of the teacher generally highlights the, class test, practical, group discussion, seminar, tours, presentations and projects as per their teaching plans. It is communicated to students through website, notices and WhatsApp groups. The I.Q.A.C. ensures the strict implementation of the Academic Calendar by monitoring activities with periodical revision. The college Examination Cell also follows the dates of Academic Calendar for conduction of internal assessment and semester examination as well as dates by which the marks need to be submitted online. Separate calendar is prepared for internal examinations which contain date of internal tests, dates of submission of question papers by faculty and dates of submission of marks. These dates are adhered during each semester. This helps in timely declaration and online filling up of marks on university portal. From the academic calendar of events and calendar for internal evaluation, each department prepares its schedule of departmental curricular activities like assessment dates, various events, field visits, guest lectures, workshops and other extra-curricular activities, seminars, orals, project submission, practical and journal certification. Thus, overall efforts are always put to adhere to the Academic Calendar wherever possible, keeping student's interest as of prime importance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.skms Shirwal.in/public/41646D696E6973747261746F72Files/ccdoc/PO_PSO_CO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.skms Shirwal.in/public/41646D696E6973747261746F72Files/ccdoc/FEEDBACK_ACTION15-16TO19-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Workshop on Awareness of Moral Values	Department of Commerce	16/11/2019
One Day Workshop on Entrepreneurship Development	Department of Commerce	11/02/2020
One Day National Webinar on Impact of Covid-19 on Indian Economy	Department of Economics	12/06/2020
One Day National Webinar on Current Trends in Research	Department of Commerce	16/06/2020
Two Days State Level Workshop on Administration of Physical Education Scheme	Department of Physical Education	10/01/2020
One Day Workshop on Intellectual Property Rights	Internal Quality Assurance Cell	08/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
Marathi	1
Economics	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	1	3	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
--------------------	---	----------------------	--	--

No Data Entered/Not Applicable !!!

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
--------------------	-------------	-----------------------------	----------

No Data Entered/Not Applicable !!!

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
-------------------	----------------------	---	---------------	-------------	-------------

No Data Entered/Not Applicable !!!

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
--------------	--------------------	--------------------	---

No Data Entered/Not Applicable !!!

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
116500	170985

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBRERIA	Fully	2.0.3715.28728	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9746	4337138	1118	86476	10864	4423614
Journals	27	14735	0	0	27	14735
Digital Database	1	5900	0	0	1	5900
Library Automation	1	5900	0	0	1	5900
CD & Video	15	5600	0	0	15	5600
Others (specify)	0	0	1	20000	1	20000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	76	2	76	0	0	1	8	50	0
Added	0	0	0	0	0	0	0	0	0
Total	76	2	76	0	0	1	8	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Various apps and M.S. Office programmes	http://www.skms Shirwal.in/en/gallery/e-content/
e- Content Depository (Rayat Knowledge Bank)	http://www.erayat.org/knoweb/index.html
e- Content Depository (SKM Knowledge Bank)	http://www.skms Shirwal.in/en/gallery/e-content/

Institutional YouTube Channel (Shripatrao Kadam Mahavidyalaya, Shirwal)	https://studio.youtube.com/channel/UCv9La43CqBXd7DU8lyY Ae3w
Recorded Lectures (LCS)	http://www.skms Shirwal.in/en/gallery/e-content/
Zoom Application	https://zoom.us/meeting
Google Classroom	https://classroom.google.com/u/0/c/MTI4Njc5NjgyNTU5
CALL	http://www.skms Shirwal.in/en/gallery/e-content/
e-PG Pathshala	https://epgp.inflibnet.ac.in/UploadedContent.php
MHRD Channels	https://www.swayamprabha.gov.in/index.php/program/archive/1
INFLIBNET	http://nlist.inflibnet.ac.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
110000	254663	411600	522763

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has constituted Building Construction and Maintenance as well as Campus Beautification Committee that look after the infrastructure and maintenance. The Annual Maintenance Contract for Lab maintenance, electricity, water purifier, garden and sanitation are signed. The details of utilization and maintenance of infrastructure are as given below- Physical Facilities: 1. Central Library (Knowledge Resource Center): • The Library Advisory Committee is instrumental in the college which plans and monitors the Library activities. The Central Library is user friendly, dust free and well- ventilated. The attendants keep the library premises clean by using vacuum cleaner. Even though as a precautionary measure the stack room is fumigated from time to time. The students of 'Earn while Learn Scheme' help in this regard. • The Library is fully automated and the data entries of all learning resources have been made. The Bar Code Readers and User Tracking System are instrumental in issuing of the books which saves the time. 2. Laboratories: • The institute has Computer, Commerce and English Language Laboratory. The support staff cleans and maintains the physical infrastructure, equipments etc. The laboratories are well maintained by staff and external agency in case of emergency. • Hardware repairing and software installation have been made as and when required. • The batch wise schedules are prepared for the optimum use of laboratories. Academic and Support Facilities of Infrastructure: 1. Classrooms: The Apex Committee of the college plans for the optimal use of available infrastructure. As per the guidelines of the committee, the Time-Table Committee prepares the time table for Arts and Commerce streams. The college is run in two shifts. Classrooms are occupied for teaching- learning, co-curricular, extra- curricular and examination activities throughout the day. Seminar Hall is availed of for the meetings for LIC Development Officer Meetings and training programmes of industry for their workers. 2. Sports Complex: The sports complex is maintained

by players and support staff. The sports equipments are oiled/greased and used frequently. The ground is well maintained for practice and conducting the games. Volleyball, Basketball, Throw Ball, Wrestling Mats as well as carom sets, badminton rackets, balls, ropes, chess set, boxing gloves, throw disks and physical exercise equipments etc. are used for various games. 3. Computers:

- The institute has ensures the use of computers, laptops, internet connectivity, Wi-Fi, LAN facility, anti-virus and IT equipments.
- The computers and laptops are used for various academic and administrative purposes. The online admissions process is practiced. The server is also instrumental to procure/ store the website data of the college. The LCD projectors are used for presentations, video conferencing, webinar etc.
- Regular maintenance and checking of electrical supply is done. Circuit breakers (main and earth supply) are used to avoid voltage fluctuations.
- UPS, Inverters and Generator are installed to provide backup in case of power failure.
- CCTVs are installed at prominent locations. Three water storage tanks having total storage of 75,000 liters capacity are used for storage and continuous internal water supply.

<http://www.skmsirwal.in/en/infrastructure/maintenance-mechanism/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Government of India Scholarship and Freeship	76	0
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	0	0	0	0	0
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institute forms Student Council every year as per the directives of Maharashtra Public Universities Act, 2016 and Shivaji University, Kolhapur. It gives the premier importance to the representation of the students on academic, administrative bodies and the various college committees. Suggestions and feedbacks given by students play a vital role in improving quality of academic, administrative and support services. This representation is ensured on various academic and administrative committees considering their interest by arranging

a common meeting. Students' representation on various bodies promotes the inclusiveness and participatory governance to execute the day to day activities smoothly and effectively in the college. The Student Council co-ordinates sports events, cultural activities, various functions and other co-curricular activities throughout the year. It also helps to maintain discipline on the campus. Students Council proactively cooperates the teachers in organizing the Annual Social Event and the activities related to it. Objectives of Student Council: • To develop leadership qualities • To look after the welfare of the students • To promote and coordinate the extra-curricular, extension and outreach activities to establish a bond between college and corporate life • To involve in academic and administrative activities • To contribute to the holistic development of the institute • To participate in decision making Thus, their proactive participation in following committees ensures the contribution of students towards institute- 1. Internal Quality Assurance Cell 2. Earn and Learn Scheme 3. National Service Scheme 4. Women Development Cell 5. Library Advisory Committee 6. Academic Calendar Committee 7. Short Term Courses Committee 8. Competitive Examination Guidance Center 9. Cultural Activities Committee 10. Gymkhana Committee 11. Grievance Redressal Cell 12. Nature Club 13. Debate Club 14. Campus Development and Maintenance 15. Vivek- Vahini 16. College Magazine Committee 17. Wallpaper Committee 18. Tour and Excursion Committee Formation of Student Council: The institute has a Student Council constituted under the provisions of Section 40 (2) (b) of The Maharashtra Universities Act, 1994 and after 2016, the College Student Council is constituted as per Section 99 (3) of The Maharashtra Public Universities Act, 2016 as follows- Representation Type Designation Elected Representatives President Secretary Ladies Representative Reservation Representative Class Representatives Nominated Representatives N.S.S. Representative N.C.C. Representative Sports Representative Cultural Representative Students' representation on Student Council and various institutional bodies/committees broadens student's vision and also creates sense of belongingness in them towards the institution. This bonding between institutional governance and students' leadership enhances the harmony which is required for the institutional growth. Students' participation in planning and execution of various activities provides them a platform to transform their ideas into realities. These real life experiences help them to perform better in their life ahead.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association contributes the institute through: • Non- Financial Contribution: o The college has registered Alumni Association which is functional in academic and social walks of life. The joint meet of Alumni and faculty of the institution is organized occasionally. Number of issues related to the institutional development are discussed and the meet ends with the lunch sponsored by alumni o The Alumni visit the departments in the institution, interact with the faculty, give their feedback and make valuable suggestions regarding the curriculum and the facilities available o The prominent Alumni interact with the students and counsel them over career opportunities o The Alumni provide experts from diverse fields on different occasions o The Alumni are invited as resource persons for seminars, conferences and other functions in the college o They provide their expertise in garden maintenance, drip irrigation and maintenance • Financial Contribution: o Alumni contribute to the Annual Prize Distribution by sponsoring prizes for academic rankers in each class. They spent Rs. 8,000 on prize distribution annually o Alumni organizes Late L.M. Subhedar State Level Elocution Competition every year. The prizes are given to the winners from the interest received on the amount (Rs. 1,50,000)

fix- deposited in the Bank o The Alumni also provide funds to the institution for developmental activities o Alumni Association donated water purifier to the college to provide potable water to the students o Alumni helps to provide text books to the students from Siddhi Vinayak Trust, Mumbai o Alumni members help to get the funds from the nearby companies. e.g. Capsule Company Ltd. Shirwal.

5.4.2 – No. of enrolled Alumni:

46

5.4.3 – Alumni contribution during the year (in Rupees) :

6720

5.4.4 – Meetings/activities organized by Alumni Association :

04

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The autonomy and freedom in day to day operations are given to IQAC, Vice-Principal, HoDs and faculty. The areas where the operational autonomy is followed are listed below: • Vice-Principal has autonomy in planning, execution and monitoring of the daily administrative activities • Heads of the Departments have freedom in organization of curricular / co-curricular / extra-curricular and extension activities at the department level • Heads of the Departments are delegated the authority to sanction the leaves of the faculty of their respective departments and also to purchase the books and laboratory equipment according to budgetary provisions • Chairmen of various committees and coordinators of different Add -on courses plan and work out their activities • The democratic governance of Parent Institute Rayat Shikshan Sanstha itself has participative management which is observed in the colleges also I) Parent Institution Level: • Rayat Shikshan Sanstha is known for its participative management and democratic functioning. Principals/Faculty are given opportunity to represent management as members of General Body, Managing Council, Executive Council, Higher Education Committee and Life Member Board and participate in policy and decision making. • The office bearers such as Secretary, Joint Secretary and Auditor are selected among the Principals serving at various colleges of the Parent Institute Rayat Shikshan Sanstha. II) College Level: CDC: Teaching and non-teaching staff representatives are part of CDC. Administrative Level: Vice - Principal, IQAC, HoDs, Committee Chairmen, Director of Physical Education and Librarian are involved in the policy making and planning. The senior and experienced teachers head the committees and other teachers work as the members. Students Level: Student Council comprised of Class and University Representatives are part of IQAC and various administrative committees of the college. They initiate various co-curricular, extra-curricular and extension activities. Other students also participate in governance through various committees and feedback mechanism. Alumni: Alumni are functional through Alumni Association. Alumnis representative is a part IQAC. Here is the case study of Building and Maintenance Committee which is indicative of decentralization and participative management. Formation of the Building Committee: The Building Committee is constituted of Principal as a Chairman, representatives of teaching and non-teaching staff as Members, Engineer and Building Supervisor. Functions of the Building Committee: • Access/Survey of the requirement of the construction of building • Selection of Architect and designing the plan • Call for tenders and giving work order • Construction and supervision • Payment of bills Case of Construction of Second

Floor on Main Building in 2016-17: 1. Building plan for construction of second floor was sanctioned in the meeting of Building Committee 2. The sanctioned plan was put on the table of CDC for the approval 3. The approved plan by CDC was forwarded to Parent Institute for final sanction 4. Sealed Tenders for construction work were invited and opened before the committee members and the work order was given to the proprietor considering the cost, quality and timeline for the work 5. The quality check was strictly observed by committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to Shivaji University, Kolhapur. Therefore, the university syllabus is mandatory. Apart from that the employability has been a great concern nowadays. We envision running various skill based short term courses to make students self-employable. In forthcoming academic years, the college plans to start short term courses like Mycron, Fashion Designing, Soft Toys, Imitation Jewelry, Beauty Parlor, Basic Computer, Graphics, Tally, English Speaking Course etc. Every department will conduct a short term course in a year with a specific theme.
Teaching and Learning	Department wise academic planning for each activity will be prepared at the beginning of the academic year. The planning will incorporate the following components: A. Teaching plan. (Term/Semester wise) B. Daily Lesson Notes. C. Comparison of planned syllabus with the actual syllabus taught. D. Syllabus Completion Report. (Per Term/Semester) E. Solutions, if the syllabus is incomplete. F. Co-curricular activities.
Examination and Evaluation	We have internalized and institutionalised the continuous internal evaluation system to judge the academic progress of the students. Accordingly, we conduct two unit tests in each term and Mid Term Examination including homework, presentations, tutorials, projects, assignments, tutorials, solving of university question papers of previous examinations etc. This is planned by all departments.
Research and Development	Each teacher is an expert in his/her

subject. It will be planned to motivate them by giving incentives to publish the articles in the newspaper, subject related magazines and peer reviewed journals especially the journals recognized by U.G.C. with highest impact factor will be preferred for publications. Seed money will be provided to the teachers and students for the research.

Library, ICT and Physical Infrastructure / Instrumentation

A) Library is the soul of the college. It enriches the knowledge of the students, research scholars, teachers and stakeholders. It results into the development of human resources. The Library Advisory Committee has planned for-

1. Budgetary provision made for the purchase of additional books, reference books, periodicals and journals.
2. Purchase of the advanced software for the library.
3. Training Programme for the library staff.
4. Strengthen the Network Resource Centre.

B) Information technology (I.T.) has become an integral part of life. It provides a technology based platform in academics and research to be in tune with the recent trends in diverse fields. The college has decided to-

1. Purchase more PCs and LCD projectors.
2. Enrichment of language learning laboratory.
3. Installation of Digital display board at prominent location to share important information.

C) Physical Infrastructure: Well organized infrastructure is essential for the physical growth of the college. It must go with need based facilities for the institution. The road map for infrastructure is as given below-

1. Purchase of more classroom fixtures.
2. Strengthening the office by providing necessary infrastructure facilities.
3. Extension of parking shed for visitors, staff and students.

Human Resource Management

The institute has started a HRMS system. The institute hires an online system from M.K.C.L. (Maharashtra Knowledge Corporation Limited, Mumbai) for appointments, transfers and academic mobility and human resource

Industry Interaction / Collaboration

The Higher Education Section of the parent institute has made MoUs and collaborations with TBSS, TCS, MKCL, LUPIN Pharma, ISSER, BVG, BOSCH, C-DAC etc. • The I.Q.A.C. initiated 12 self-financed Add- on courses successfully

	during last 5 years in collaboration with Karmaveer Vidya Prabodhini of Rayat Shikshan Sanstha (Parent Institute)
Admission of Students	The institute has purchased online admission software. It is connected with the University system.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The parent institute and college has maintained its own website. The information is communicated through website.
Administration	The e-correspondence is practiced for speedy governance.
Finance and Accounts	All accounts are entered daily through Tally software.
Student Admission and Support	Shivaji University, Kolhapur has started Online Eligibility Portal on its website. MKCl's (Maharashtra Knowledge Commission Limited) LIBRERIA Software is used to digitize the books in the library, User Tracking System is also instrumental.
Examination	The Examination Section of the University has launched Portal for Online University Question Paper Download Facility (SRPD). Online Internal Marks Entry is also available on University website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
13	13	01

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Under the keen supervision of the Parent Institute, the college has well established mechanism for financial management. The budgetary provisions are approved in the CDC meeting. The Principal and Vice- Principal prepare budget allocation at the beginning of the academic year by considering the requirements of all departments and the activities to be carried out. The Purchase Committee supervises the process of purchase which includes inviting quotations from authorized dealers of / vendors, comparative statement, purchase order, etc. The Parent Institute regulates financial matters by conducting internal audit twice a year and the central audit once in a year. The renowned C.A. firm does the final audit. Internal Audit: • We have regular auditing mechanism through our Parent Institution. • This is one of the best practices of our institution for transparency and quality check. • The Parent Institutions Audit Department conducts periodic audit of the college. (Twice every year) • At the end of the financial year the institutional audit is done centrally in the Parent Institute at Satara. • Compliance of queries is made immediately. External Audit: • The renowned C.A. firm M/s. Kirtane and Pandit does the annual audit. • The external audit is conducted by the State Government after every five years. • The last A.G. Audit conducted in 2004-05 and the raised queries in audit paras were met out.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

38500

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Internal Quality Assurance Cell
Administrative	No		Yes	Internal Quality Assurance Cell

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Organization of Parent - Teacher Meet. 2. Parents provide overall feedback. 3. Participation in extension activities organised by college.

6.5.3 – Development programmes for support staff (at least three)

The management of the parent institution and the college have several welfare measures for the well-being of teaching and non-teaching staff. The following are the welfare measures taken by institution: Various welfare schemes are provided by the Parent Institute which are as follows: A. Family Welfare Scheme (Kutumb Kalyan Yojana): • In case of death, nominee of the deceased is entitled to get an emergency aid of Rs. 30,000/- • In case of hospitalization emergency aid of Rs.50, 000/- is given to the employee (2 availed facility) B. Rayat Sevak Co-operative Bank Ltd., Satara : This is a scheduled bank of employees of the Parent Institute Rayat Shikshan Sanstha which offers various loans and Saving Schemes like Guarantee Loans, Housing Loan, Vehicle Loan, Gold Mortgage Loan, Small Scale Industry Loan, Industry Loan, Education Loan (60-70), Pension Scheme, Karmaveer Cash Certificates, Savarnas Mohostav Thev Yojana (60-70), etc. All permanent faculty and staff avail of the benefits of the various schemes of the Rayat Sevak Co-op. Bank Ltd. In case of a death of employee during the service tenure, the loan up to Rs. 10, 00,000/- (Rs.Ten lakh) is waived off by the bank. C. Late Laxmibai Bhaurao Patil Patsanstha provides monetary funds for the education of employees meritorious wards. (Rs. 1, 00,000/- p.a.) D. Suraksha Vima: Under Group Insurance provision Suraksha Vima made by Parent Institution the sum of Rs. 1, 00,000/- is assured to the employee in case of accidental death or disability for which each employee contributes a premium of Rs. 60/- p.a. F. Staff Welfare Fund: Apart from the above mentioned welfare schemes, the welfare fund is generated at college level, through which a lump sum amount is given to the staff/ faculty in case of medical emergency or death. During last three years the amount of Rs. 21,000 /- has been given to two such employees. G. Others: • Advanced payment is granted to staff and faculty to meet emergency expenses. • Seed money is also provided to faculty for research paper presentations. • The institution sanctions duty leave to attend Orientation, Refresher Courses, Seminars, Conferences, Workshops, Training Programmes etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of Self- Financing courses- M.A. English and M.Com. 2. Effective use of ICT in teaching- learning 3. Promotion to research and extension.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Self Defense Training	21/01/2020	21/01/2020	52	0
Lecture on Beti Bhachao- Beti Padhao	24/01/2020	24/01/2020	39	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
79 KWh

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	621
Provision for lift	No	0
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	0
Rest Rooms	Yes	317
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	18/06/201	180	Mentor - Academic		646

			9		Mentee Scheme	and Personal issues	
2019	1	1	18/06/2019	90	Skill based Short Term Courses	Skills Enhancement	374
2019	1	1	16/10/2019	180	Student Council	Promotion to leadership	20
2020	1	1	15/01/2020	01	Parent Meet	Discussion and problem solving	50
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Publication of Code of Conduct	18/06/2019	Follow up through regular interaction
Gandhi Vichar Sanskar Examination	13/02/2020	Providing books and conducting examination to imbibe Gandhian thoughts

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar Energy
2. Use of LED Lights (Tubes)
3. Solid waste management
4. Liquid waste management
5. E-waste management
6. Rain water harvesting
7. Open Well
8. Construction of tanks and bunds
9. Waste water recycling
10. Pedestrian-friendly pathways
11. Landscaping with trees and plants
12. Energy audit
13. Environment audit
14. No Vehicle Day

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No. 1 1. Title: Self-financed Add-on-Courses. 2. Objectives: 1. To develop additional skills / values to foster the competencies. 2. To inculcate the life skills / soft skills for personality development. 3. To raise the employability. 4. To promote the self - employment. 5. To generate funds for the institution. 3. The Context: The curriculum of the Graduation Programmes is not adequate to get an employment. If the curriculum is supplemented with additional skills or knowledge it would raise the probability of employment or self-employment. The curricular / co-curricular activities might not be enough to inculcate skills / soft skills / personality development etc. Hence, to bridge this gap the college has introduced self-financing add-on- courses since 2011-12. 4. The Practice: • I.Q.A.C. and Heads of the Department identify the need based Add- on courses to be introduced by taking into consideration the feedback provided by the students from previous years. • All 12 Add-on-courses are recognized by the Karmaveer Vidya Prabodhini, the academic wing of the Parent Institution. • Each department forms its Board of Studies for designing, restructuring, planning and execution of the courses. • All the courses are coordinated by various departments and a separate coordinator for each course has been appointed. • A Chief Coordinator has been appointed to coordinate all the courses and see that all the courses are run smoothly. • The Board of the Studies designs the syllabus of the concerned course and gets it approved by I.Q.A.C. • The necessary infrastructure and expertise have been provided by the institute for the successful implementation of these courses. • The duration of the Add-on-courses varies from course to course ranging from 60 to 90 clock hrs. depending on its level. • The students are provided the freedom to opt the course of their choice at the time of admission. • A structured and updated syllabus is provided to the students at the beginning of the course. • The students are oriented through theory and practicals. • Besides the internal faculty, the guest faculty are also invited to guide the students. • The student centric methods are adopted to teach the curriculum of the course e.g. group discussions, presentations etc. • The course end examination is conducted at the end of the course. • The certificates are issued to the students who complete the course successfully. 5. Evidence of Success: • The positive feedback from majority of the students is encouraging. • Overall personality development of the students. • Generation of funds. 6. Problems Encountered and Resources Required: • Infrastructural Restraints • Restrictions on fees due to low paying capacity of the students from rural background • Time-table adjustments • Inviting Experts from outside The resources required are - a) Core subject expertise b) Library/Laboratory resources d) Adequate infrastructural facilities Best Practice No. 2 1. Title of the Practice : • L. M. Subhedar State Level Elocution Competition 2. Objectives: • To equip young students with the skills of thinking clearly, speaking persuasively and listening to the opinions of others critically and constructively • To develop oratorical and presentation skills of the students • To imbibe competitive approach among the students leading to their personality development • To remove stage fright from the mind of the students and prepare them for public speaking • To provide an open platform for state level event 3. Context: This competition is organized in memory of L.M. Subhedar who was an ideal teacher and administrator. He conducted number of student centric activities that trained the young minds. The college also consistently takes initiative for the overall development of the students by organizing various competitions such as Elocution, Essay Writing, Debate etc. The students actively participate in such competitions. This broadens the perspective of the students and helps them to test and demonstrate their language fluency. This competition inspires the students to develop their oratorical skills. 4. Practice: • The college along with Alumni Association hosts the prestigious L. M. Subhedar State Level Elocution Competition every

year since 1995-96. • The students from various colleges all over the state actively participate in this competition. • Various contemporary issues are opened up on the platform of the competition. • The rolling trophy and prizes are given to the winners from the interest received on the amount of Rs.1,50,000/- fix- deposited in the Bank. • The Alumni Association bears all the expenses incurred towards the organization of this state level event. • The teachers from other colleges are invited as judges. 5. Problems Encountered and Resources Required 1. Less delegation from other colleges. 2. Restraints on funds. 3. Barriers in orienting students from other colleges. 4. Failure to attract students from other universities due to moderate prize amount. The resources required are - a) More financial resources b) Organizational set up c) Teamwork

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.skmshirwal.in/public/41646D696E6973747261746F72Files/SSR/Criterion7/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Student-centered learning demands to address the distinct learning needs and interests of the students. All the activities ultimately must lead to the overall development of the students. The students ought to get more space in the process of learning. In order to understand the needs of the students, they must be taken into confidence. The Mentor- Mentee Scheme is instrumental in this process. It gives them confidence by way of sharing their problems with the Mentors. Mentors also duly perform their duties by posing themselves as advisors and role models in order to achieve the personal growth of the students. They provide advice, support and feedback to Mentees with openness, honesty and trustworthiness. It has made a positive impact on student-teacher relationship. The following are the key-aspects of the Mentor-Mentee Scheme institutionalized: • Our institutional vision reflects its strong commitment towards the upliftment of the students coming from the socio-economically weaker sections of society with agricultural background who are deprived of higher education. • All round development of the students is the premier goal of the activities conducted in the college. • Mentor- Mentee Scheme plays a pivotal role in academic, psychological and personal counseling of the students. • It also helps to develop the harmonious relations among teachers and students and understand their genuine problems. • The college has a well-defined mechanism for Mentor- Mentee Scheme that promotes the upliftment of students. • Each department allots each Teacher -Mentor a batch of 20 to 30 students. • The enrollment forms for the Mentor - Mentee Scheme are filled by students at the beginning of the academic year. • Each mentor maintains the academic record of the Mentee to track his/her progression • The performance of the Mentee in each examination is analyzed and the corrective measures are taken by the Mentor • The progress of the ward is communicated to the parents informally during their occasional visits. • The students passing through young age are not mentally prepared for problem solving properly. The Teacher- Mentor in that case understands their psychological problems and guides them to solve their problems. • The Teacher - Mentor performs the role of a counselor for the Mentees. • The Mentee shares the family problems with the Mentor and seeks the guidance. • The Teacher- Mentor always shares expertise and knowledge with the Mentees. • It provides insights on different perspectives to Mentees. The ratio of Mentor- Mentee is maintained so that each Mentor can afford sufficient time for Mentees individually. The Mentees interact with the Mentors at leisure hours and share their problems. The Mentor tries to imbibe positivity and

problem solving attitude among the Mentees. The Mentees feel secure and free while interacting with the Teacher- Mentors. Some needy Mentees are also helped in economic crisis which has reduced the threat of drop out of such students from the higher education. The academic guidance is the key issue in this practice. The Mentors provide guidance, motivation and emotional support to mentees.

Provide the weblink of the institution

<http://www.skms Shirwal.in/>

8.Future Plans of Actions for Next Academic Year

Academic Planning and Implementation: 1. Syllabus Announcement 2. The Diagnostic Test for identifying the learning levels of students: 3. Departmental Academic Planning: 4. Continuous Internal Evaluation: 5. Attendance: 6. Participation and organization of Seminars, Conferences and Workshops: 7. Lead College Scheme (An Innovative Step by Shivaji University, Kolhapur) 8. Publications: 9. Short Term Courses: 10. New Courses: 11. Academic and Administrative Audit (A.A.A.) 12. Rayat Avishkar: 13. Krantijyoti Savitribai Phule Students Forum: 14. Placements: 15. Competitive Examination Guidance Center: 16. Organization of L.M. Subhedar State Level Elocution Competition: ADMINISTRATIVE OFFICE 1. Single window system will be started in the office. 2. Online admission will be activated on the college website. LIBRARY 1. To enrich the central library the financial provision will be made for the purchase of additional books, reference books, periodicals and journals. 2. Additional furniture and fixtures will be made available as per the requirement. 3. More national and international periodicals and journals will be subscribed. RESEARCH 1. Special efforts will be made to promote all of the teachers to apply for research projects. 2. Deputing maximum teachers to participate in seminars and conferences. 3. Motivation to teachers to work as resource persons at various academic events. INFORMATION TECHNOLOGY 1. Updation of institutional website. 2. Purchase of necessary softwares for the college. STUDENT SUPPORT: 1. Motivation and counseling for applying various government/institutional scholarships and free ships. 2. Organization of Yoga and Meditation classes 3. Pre- Recruitment Guidance Centre for Police/Defense Services. GYMKHANA 1. Development of Gymkhana and other necessary fixtures. 2. Provision of the scholarships to players. 3. Formation of 300 mtrs. jogging track. INFRASTRUCTURE 1. Construction of wall compound around the college campus. 2. Extension of the Computer laboratory. 3. Construction of Leisure Space on the campus. CAMPUS DEVELOPMENT 1. Development of the college playground. 2. Development of pedestrian friendly roads on the campus. ENVIRONMENTAL AWARENESS 1. Tree plantation will be undertaken on the college campus and in the adopted village. 2. Carbon neutrality is a serious issue in the world. Therefore, all employees and students will observe Cycle Day/No Vehicle Day once in every month. 3. College will plan for the water harvesting. 4. Solar energy will be trapped and it will be utilized for various purposes such as night lamps, power back up and solar water heaters. 5. Plastic bags and wrappers will be strictly prohibited on the campus. An awareness programme over this will be arranged for faculty and students. 6. A bio- gas plant will be erected.