

*Rayat Shikshan Sanstha's*  
**Yashwantrao Chavan Mahavidyalaya, Pachwad**

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**ANNUAL QUALITY ASSURANCE REPORT**  
**(2014-15)**

*Submitted to*



**National Assessment  
and  
Accreditation Council (NAAC),  
Bangalore – 560 072,  
India**

*Submitted by*

**Internal Quality Assurance Cell**  
***Yashwantrao Chavan Mahavidyalaya,***  
**Pachwad, Tal – Wai, Dist – Satara**  
**Maharashtra**

# The Annual Quality Assurance Report (AQAR) of the IQAC (2013-14)

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution **Yashwantrao Chavan Mahavidyalaya,**

1.2 Address Line 1 **Pachwad**

Address Line 2 **Tal – Wai**

City/Town **Dist - Satara**

State **Maharashtra**

Pin Code **415513**

Institution e-mail address **ycmpachwad@yahoo.com**

Contact Nos. **02167 285403**

Name of the Head of the Institution: **Dr. Bawdhankar R.B.**

Tel. No. with STD Code:

Mobile: **+ 91 8108887797**

Name of the IQAC Co-ordinator: **Dr. Ezaz Shaikh**

Mobile: **+91 8421008820**

IQAC e-mail address: **[iqac.ycm@gmail.com](mailto:iqac.ycm@gmail.com)**

1.3 NAAC Track ID (For ex. MHCOGN 18879)

12867

1.4 NAAC Executive Committee No. & Date:

EC/57/RAR/60

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.ycmpachwad.org

Web-link of the AQAR:

[http://www.ycmpachwad.ac.in/AQAR/AQAR\\_2014-15\\_YCM.doc](http://www.ycmpachwad.ac.in/AQAR/AQAR_2014-15_YCM.doc)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	71	16.01.2004	15.02.2009
2	2 <sup>nd</sup> Cycle	B	2.28	30.11.2011	29.11.2016
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

15/07/2004

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 (28/09/2013)
- ii. AQAR 2013-14 (15/01/2015)
- iii. AQAR 2014-15 (30/09/2015)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No   
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women   
Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University

1.13 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (Specify)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1	No. of Teachers	<input type="text" value="08"/>
2.2	No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3	No. of students	<input type="text" value="01"/>
2.4	No. of Management representatives	<input type="text" value="02"/>
2.5	No. of Alumni	<input type="text" value="00"/>
2.6	No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7	No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8	No. of other External Experts	<input type="text" value="00"/>
2.9	Total No. of members	<input type="text" value="15"/>
2.10	No. of IQAC meetings held	<input type="text" value="05"/>
2.11	No. of meetings with various stakeholders: No.	<input type="text" value="12"/> Faculty <input type="text" value="10"/>
	Non-Teaching Staff	<input type="text" value="00"/> Students <input type="text" value="02"/> Alumni <input type="text" value="00"/> Others <input type="text" value="00"/>
2.12	Has IQAC received any funding from UGC during the year? Yes	<input type="checkbox"/> No <input checked="" type="checkbox"/>
	If yes, mention the amount	<input type="text" value="Nil"/>
2.13	Seminars and Conferences (only quality related)	
(i)	No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
	Total Nos.	<input type="text" value="02"/> International <input type="text" value="00"/> National <input type="text" value="00"/> State <input type="text" value="00"/> Institution Level <input type="text" value="02"/>
(ii)	Themes	<input type="text" value="1. Career Advancement Scheme &amp; Academic Performance Indices"/> <input type="text" value="2. Plegiarism: Problem for innovation in Research"/>

2.14 Significant Activities and contributions made by IQAC

<ol style="list-style-type: none"> <li>1) Development and implementation of the academic calendar.</li> <li>2) Nine proposals were submitted to UGC seeking financial assistance for organizing national conference and seminars.</li> <li>3) Two National conferences were successfully organized.</li> <li>4) Eleven proposals were submitted to UGC seeking financial assistance for Minor Research Project. Four MRP's were sanctioned by the UGC.</li> <li>5) Free 'Computer training programme' of one month duration was organized for the members of '<i>mahila bachat gat</i>' from nearby villages.</li> </ol>
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2.15 Plan of Action by IQAC/Outcome: **Complied academic calendar (uploaded separately)**

**Web link:**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Planning of academic calendar for the academic year 2014-15.	a) College staff took efforts to implement planned activities successfully. Quality of activities was monitor by the IQAC members.
2. Quality improvement in Teaching-Learning Process	a) Quality of teaching was regularly monitored at two levels (i) Heads of the departments monitored teaching by the staff in their respective departments, & (ii) Committee of two senior faculty heads (for Arts and Commerce) also monitored teaching by the various heads and other staff in their faculty.
	b) Student feedback on teacher teaching was collected, analyzed and shared with each faculty in departmental meeting by the principal.
	c) New add-on courses such as 'Creative Writing', & 'Modi Lippi' were started.
	d) New Career Oriented course i.e. 'Certificated course in Journalism' was started
3. Strengthening the research climate	a) Workshop was conducted for the teachers to sensitize them about the issues of plagiarism.
	b) Teachers were encouraged to participate in the research seminar, conferences and workshops.
	c) They were encourage to publish their papers in peered reviewed journal with impact factors

	d) 11 proposals of minor research project and 09 proposals of seminar/conferences were submitted to UGC (WRO), Pune.
	e) Two National conferences were successfully organized by Department of Sociology and Library, respectively.
4. Student Support	a) Providing training for student to prepare for competitive examinations in Banking sector.
5. Strengthening the extension and ISR activities	a) Free 'Computer training programme' of one month duration was organized for the members of 'Mahila Bachat Gat' from nearby villages.
	b) 30 women were the beneficiaries of this training programme.
	c) Second year students had educated the school students and villagers regarding various environment related issues. d) 140 students have performed 30 activities.

\* Academic Calendar of the year 2014-15 attached in Annexure I.

2.15 Whether the AQAR was placed in statutory body **Yes**  **No**   
 Management (LMC)  Syndicate  Any other body

Provide the details of the action taken

Information included in the AQAR 2014-15 was presented in the meeting with members of Local Management Committee of the college. Suggestions given by the members were incorporated in AQAR before publishing it online & submitting it to NAAC, Bangalore.

**Part – B**  
**Criterion – I**

**1. Curricular Aspects**

**1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	<b>07</b>	00	<b>01</b>	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	<b>08</b>	04	<b>05</b>	<b>03</b>
Others	00	00	00	00
<b>Total</b>	<b>15</b>	<b>04</b>	<b>06</b>	<b>03</b>
Interdisciplinary	<b>02</b>	<b>00</b>	<b>00</b>	<b>00</b>
Innovative	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>

**1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options**

- All the seven courses offered by the college are elective in nature.
- First and second year students of Arts stream have option of 9 subjects out of which they can select 6 subject.
- For students of second year B.A. two interdisciplinary subjects – HSRM & Logic – were taught. Students can select anyone of them.
- For all second year students have compulsory paper in environmental studies is compulsory.
- Final year students of Arts stream have option of 5 subjects and students of commerce stream have option of 2 subjects for their specialization.
- Option of three Career Oriented Course namely, Insurance, Spoken Communication Skills in English and Journalism was made available to students.
- Option of five Self-funded certificated add on courses such as Beauty parlor, IBPS, modi lipi, creative writing, Yoga was made available to students Admission to beauty parlour course is restricted for female students only.



(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7
Trimester	Nil
Annual	3

1.3 Feedback from stakeholders\*  
(On all aspects)

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Analysis of feedback for the year 2014-15 is attached in Annexure II.*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- University has revised syllabi of all subjects taught to second year B.A. and B.Com students.
- Syllabi for the second year B.A. for the subjects of Comp. English, Opt. English, Hindi, Marathi, Logic, HSRM, History, Economics, Geography, Political Science, Psychology, and Sociology were revised.
- Similarly, syllabi for the second year B.com. for the subjects of English For Business Communication, Business Economics, Business Statistics, Money and Finance System, Corporate Accountancy and Entrepreneurship were also revised.
- Teachers had actively participated in syllabus restructuring workshops organized by Shivaji University both as a BOS Member and faculty.
- They have send their feedback regarding the syllabi to the respective BoS.

1.5 Any new Department/Centre introduced during the year. If yes, give details. **No**

## Criterion – II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>19</b>	<b>12</b>	<b>06</b>	<b>NIL</b>	<b>01</b>

2.2 No. of permanent faculty with Ph.D. 03

2.3 No. of Faculty Position Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
<b>NIL</b>	<b>01</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>01</b>

2.4 Number of Guest and Visiting and Temporary faculty

01 Guest Lecturer	07 Temporary(C.H.B.)
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2.5 Faculty Participation in conferences and symposia:

	No. of Faculty		
	International level	National level	State level
Attended Seminars/ Workshops	<b>05</b>	<b>62</b>	<b>03</b>
Presented Papers	<b>05</b>	<b>26</b>	<b>03</b>
Resource Persons	<b>01</b>	<b>00</b>	<b>02</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<p>(1) Teachers uses video lectures and movies in teaching of their subjects.</p> <p>(2) Students are provided addresses of various websites for collecting additional information to their Subjects.</p> <p>(3) Study tours were organized to allow students the opportunity of experiential learning.</p>
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2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Class tests, Tutorials, assignments, Group projects, Group discussion, and Presentation methods were used for the internal evaluation for B.A. & B.Com.students

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Study	Faculty	Participated in Curriculum Development workshops
<b>01</b>	<b>00</b>	<b>08</b>

2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (English)	14	21.42	42.84	35.71	00	85.71
B.A. (Marathi)	13	00	15.38	61.53	23.00	92.31
B.A. (Hindi)	12	8.33	8.33	83.33	00	83.03
B.A. (History)	14	7.14	35.71	35.71	21.42	50.00
B.A. (Sociology)	14	7.14	64	28.57	00	100.00
B.Com (Accountancy)	81	19.75	25.92	42.67	2.46	93.82
B.Com (Industrial Management)	18	22.22	33.33	33.33	5.55	98.98

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- (1) One Senior faculty member was appointed for monitoring of the teaching of each stream (Arts & Commerce)
- (2) Regular feedback is collected from students regarding teaching by each staff.

2.13 Initiatives undertaken towards faculty development

<b>Faculty / Staff Development Programmes</b>	<b>Number of faculty benefitted</b>
Refresher courses	<b>04</b>
UGC – Faculty Improvement Programme	<b>00</b>
HRD programmes	<b>00</b>
Orientation programmes	<b>01</b>
Faculty exchange programme	<b>00</b>
Staff training conducted by the university	<b>05</b>
Staff training conducted by other institutions	<b>04</b>
Summer / Winter schools, Workshops, etc.	<b>00</b>
Others	<b>00</b>

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>08</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Technical (Support) Staff	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The college has established Academic Research Committee which composed of faculty having M.Phil and Ph.D. degrees in their respective subjects. This committee provides information to the staff regarding the notices and circulars of UGC and other funding agencies.

Research Committee and Staff Academy organizes lectures and workshops for teachers and students strengthen their knowledge about research methods, and skills of writing their research output in scientific way.

Video lectures downloaded from youtube were shown to teachers. The topics covered were Research methodology, Sampling and Survey, Statistics in Research, Using SPSS for Factor Analysis, etc. Screening of lectures were followed by discussion.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	04	04	00
Outlay in Rs. Lakhs	Nil	2,50,000	410000	Nil

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	04	00
Non-Peer Review Journals	00	02	00
e-Journals	00	00	00
Conference proceedings	00	12	02

#### 3.5 Details on Impact factor of publications:

Range **0 – 3.4** Average **0.2661** h-index **00** Nos. in SCOPUS **00**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	00	---	00	00
Minor Projects	00	UGC	Rs. 4,10,000/-	Rs. 1,07,050/-
Interdisciplinary Projects	00	---	00	00
Industry sponsored	00	---	00	00
Projects sponsored by the University/ College	00	---	00	00
Students research projects (other than compulsory by the University)	00	---	00	00
Any other(Specify)	00	---	00	00
Total	00	---	Rs. 4,10,000/-	Rs. 1,07,050/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	02	00	00	00
Sponsoring agencies	Nil	UGC	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in Lakhs:

Sr. No.	Funding Agency	Budget (Rs.)
1	UGC (XII Plan)	Rs. 4,10,000/-
2	College Management	Nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level	00	State level	00
National level	00	International level	00

3.23 No. of Awards won in NSS:

University level	00	State level	00
National level	00	International level	00

3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

3.25 No. of Extension activities organized

University forum	00	College forum	00
NCC	00	NSS	18
		Any other	32

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Sr. No.	Activities Performed by	Nature of Activities
1	IQAC in collaboration with Women Development Cell and Computer Literacy committee	<b>Computer literacy Programme for members of Mahila Bachat Gat</b> : Free computer literacy programme of One month duration was arranged for members of Mahila Bachat Gat from Pachwad, Amrutwadi and Chindawali villages of Wai Tehsil of Satara District. Total 30 women were the direct beneficiary of this activity.
2	Students of second year B.A. and B.Com	<b>Awareness for Environmental Issues</b> : Second year B.A. and B.com students had taken initiative to create awareness among school children and villagers regarding issues such as 'Water management', 'Waste management', 'Flood control & Management', 'Effects of pollution & pesticides & its management', etc.
3	N.S.S.	<ul style="list-style-type: none"> <li>• One week winter camp based on theme of 'Swachha Bharat Abhiyan'.</li> <li>• Cleanliness campaigned in 'Sartale', 'Kalewadi', 'Ganeshwadi', 'Kapasewadi' and 'Pachwad'.</li> <li>• Disabled Empowerment – 'Rakshabandhan' to Children with Mental Retardation.</li> </ul>



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.5 Acre	----	College Management	
Class rooms	12	----	College Management	
Laboratories	----	----	College Management	
Seminar Halls	01	----	College Management	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	Nil	----	----	
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	----	----	
Computer Lab	01	----	UGC	
Other (Language Lab)	01	----	UGC	

#### 4.2 Computerization of administration and library

**Administration:** Students data is submitted online through MKCL's software & maintained at [www.digituni.suk.ac](http://www.digituni.suk.ac), students scholarship forms are submitted online on [mahaeschool.maharashtra.gov.in](http://mahaeschool.maharashtra.gov.in), Tally ERP 9.0 is used for maintaining college's financial account.

**Library:** The college library uses 'LIBRERIA' for the computerization of books and all books are BAR CODED, College also has membership of Inflibnet's N\_List

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7129	3,72,850	640	47,365	7769	4,20,215
Reference Books	5321	15,69,927	32	8,516	5353	15,78,443
e-Books	<a href="http://nlist.inflibnet.ac.in/">http://nlist.inflibnet.ac.in/</a>					
Journals	20		03	3008	23	
e-Journals	<a href="http://nlist.inflibnet.ac.in/">http://nlist.inflibnet.ac.in/</a>					
Digital Database	<a href="http://nlist.inflibnet.ac.in/">http://nlist.inflibnet.ac.in/</a>					
CD & Video	47	1177				
Others (specify)	00	00	00	00	00	00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	67	01 (29)	VPN	01 (26)	---	02 (7)	07 (05)	Scanner - 01 Printers – 05 Bar code printer - 01 LCD - 06 Reprographic machine- 02 Laptops – 06 UPS – 03
Added	01	00	00	00	00	00	00	Printers - 01 UPS – 01
Total	68	01 (29)	VPN	01 (26)	---	02 (7)	07 (05)	Scanner - 01 Printers - 06 Bar code printer - 01 LCD - 06 Reprographic machine- 02 Laptops – 06 UPS – 04

\* Numbers in the bracket indicates numbers of computers available

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet facility is available on all computers in the college.

Non-teaching staff has attended workshop on ‘Tally ERP 9.0’ organized by Rayat Shikshan Sanstha, Satara and MIS system workshop.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.2182
ii) Campus Infrastructure and facilities	2.01653
iii) Equipments	0.35661
iv) Others	0.0095
<b>Total :</b>	<b>2.69084</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Details of various student support systems are provided in the college prospectus and also made available on college website.
- Committee in-charge of Sexual Harassment prevention cell, Women Development Committee, Anti-Ragging committee, NSS, sports, and Cultural committee had informal interaction with the college students in the classrooms.
- IQAC organized Student-Orientalisation Programme for newly admitted B.A. & B.Com students were the in-charge, secretaries, coordinators and programme offices had given brief presentation about the functioning of their respective committees.

#### 5.2 Efforts made by the institution for tracking the progression

- Teaching faculty had interactions with final year students after their exams.
- Record of the students taking admissions for higher studies is maintained at departmental level.
- Meetings of Alumni Association were conducted.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
<b>677</b>	<b>00</b>	<b>00</b>	<b>00</b>

(b) No. of students outside the state **00**

(c) No. of international students **00**

Men		Women	
No.	%	No.	%
<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>

Last Year (2013-14)								This Year (2014-15)							
General	SC	ST	VJ/NT	OBC	SBC	Physically Challenged	Total	General	SC	ST	VJ/NT	OBC	SBC	Physically Challenged	Total
553	48	--	34	119	04	04	748	485	49	02	36	98	04	03	677

Demand Ratio **0.81:1**Dropout Rate **3.862%**

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- College has special Karmaveer Vidyaprabodhini & Competitive Exam Committee that provides guidance to students about various competitive examinations.
- Additional Borrow card facility is provided by the college library for student preparing for competitive examinations.
- Short duration course on preparation for IBPS exam was organized specially for B.Com III students.
- Alumni interested in competitive examinations can avail the facility of reading room which is made them available even in winter and summer vacations.

No. of students benefitted **134**

## 5.5 No. of students qualified in these examinations

NET	<b>00</b>	SET/SLET	<b>00</b>	GATE	<b>00</b>	CAT	<b>00</b>
IAS/IPS etc	<b>00</b>	State PSC	<b>00</b>	UPSC	<b>00</b>	Others	<b>03</b>

## 5.6 Details of student counselling and career guidance

- Students are informally counselled by Head of Departments for some minor personal, emotional, family and career related issues.
- For more serious problems academic, personal and emotional problems students are referred to counselling cell where faculty of Psychology Department conduct the formal counselling session with them.
- Guest lectures are organized to provide student with information regarding careers in various field.

No. of students benefitted **Personal counselling = 43**

## 5.7 Details of campus placement

<i>On Campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>00</b>	<b>00</b>	<b>00</b>	<b>08</b>

## 5.8 Details of gender sensitization programmes

- Sexual Harassment Prevention Cell and Women Development Committee organized various activities such as guest lectures, workshops and special activities.
- Guest lecture on ‘Nari tu Marayani’ and ‘Yuva Manachi Spandane’ by Sau. Geeta Mammiya and Dr. Rajashree Deshpande (Renaoun Psychiatrist).
- Workshop - One day workshop ‘Law for protection and empowerment of women’.
- Special Activities – ‘SakhiBandhan’, ‘Aai Mazya Mahavidyalayat’ Posture Exhibition on ‘Violance & Injustice on Women’.
- Training Programme – Free computer training programme for members of ‘Mahila Bachat Gat’.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level **03** National level **00** International level **00**

No. of students participated in cultural events

State/ University level **00** National level **00** International level **00**

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level **00** National level **00** International level **00**

Cultural: State/ University level **00** National level **00** International level **00**

## 5.10 Scholarships and Financial Support

		Number of students	Amount
Financial support from institution		<b>01</b>	<b>500</b>
Financial support from government	<b>SC</b>	<b>40</b>	<b>2,01,050</b>
	<b>NT</b>	<b>24</b>	<b>---</b>
	<b>OBC</b>	<b>79</b>	<b>2,55,695</b>
	<b>SBC</b>	<b>04</b>	<b>11,565</b>
	<b>EBC</b>	<b>298</b>	<b>13,410</b>
Financial support from other sources		<b>00</b>	<b>00</b>
Number of students who received International/ National recognitions		<b>00</b>	<b>00</b>

5.11 Student organised / initiatives

Fairs : State/ University level 

00
----

 National level 

00
----

 International level 

00
----

Exhibition: State/ University level 

00
----

 National level 

00
----

 International level 

00
----

5.12 No. of social initiatives undertaken by the students

<b>01 + 30</b>
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Firecrackers free Diwali = 01
-------------------------------

Env. Awareness = 30
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5.13 Major grievances of students (if any) redressed: **Nil**

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:**

To impart higher education to the youth from remote and inaccessible area to provide value based quality education for overall development and to generate human resource for nation building.

**Mission:**

- To impart higher education to the youth from the rural and specially the youth from remote and inaccessible area with a view to enable them to awaken the masses educationally, socially, culturally, economically and intellectually.
- To provide an opportunity of higher education to the girls from remote area.
- To promote all round personality development of the students through curricular, co-curricular and extra-curricular programmes and activities.
- To enhance mutual understanding, co-operation and secular outlook of the student community.
- To inculcate the dignity of labour and self-reliance in the students.
- To channelize creative and academic energies of students towards enabling them to keep pace with the challenges of time.
- To guide the students to face competitive examinations.

#### 6.2 Does the Institution has a management Information System

**1. Administrative procedures including finance**

- Central database of all teachers (HRMS)
- Use of Tally ERP 9.0 for institutional financial accounting

**2. Student admission**

- Online Admission

**3. Student records**

- Student's Details
- Scholarships
- Issuing of Transfer certificate

**4. Evaluation and examination procedures**

- Online submission of exam form

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- Syllabus designed and developed by the Shivaji University, Kolhapur is adapted by College
- Teaching staff has actively participated in Curriculum development both as a member of BoS and by participating in Syllabus restructuring workshops.
- Teachers had given their feedback regarding syllabi to their respective BoS.
- Syllabi of Short term course run by the institution is developed by the teachers with the help of academic and professional experts in the field.

#### 6.3.2 Teaching and Learning

- Teachers incorporated ICT methods, group discussions, classroom seminars, poster competitions and *Bhitipatrak* with lectures.
- Regular field and industrial visits are organized to provide students with better learning experience.
- For the slow learners Remedial Courses were implemented at departmental level.
- Along with regular courses students also provided an opportunity to participated in three Career Oriented Courses.
- To develop the self-employment among female students short-term self-financed certificate courses in Beauty Therapy was run.
- To provide students with additional knowledge and skills short-term self-financed skill oriented courses such as Modi Lipi, and Creative Writing were conducted at the departmental level. Syllabus is designed by the course co-ordinator (teaching faculty) with the help from professionals.
- To improve the learning quality students are encouraged to maintain their sound health through participation in 'Certificate Course on Yoga'.

#### 6.3.3 Examination and Evaluation

- Teachers regularly conduct class tests for evaluating classroom learning of students.
- Internal examinations are conducted by using different methods such as assignments, projects, seminars and presentation using ICT.
- To discourage the malpractices during the examinations Internal Squad is appointed.
- For first year B.A. and B.Com courses Internal CAP is conducted as per the University norms.



#### 6.3.4 Research and Development

- Research committee monitors the research activity of teachers and students.
- Information related to research (notices & circulars by UGC & Shivaji University) are brought to the notice of both teachers and students.
- Administrative support is provided to the teachers undertaking the research projects. One Minor Research Project in Dept. Of History is sanctioned by UGC.
- Teachers and students are encouraged to participate in conferences/workshops/seminar, present and publish their research work both at international and national level.
- Teachers can avail the internet facility for the research purpose.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Books in Library are computerized.
- Library staff is trained to computerization the books in library.

#### 6.3.6 Human Resource Management

- Qualified staff is recruited and encouraged to upgrade their knowledge and skills (by acquiring higher degrees or participating in short term courses).
- Teachers are relieved for participating in Refresher and Orientation courses.
- Four faculty members completed Refresher course and one faculty member Orientation programme.
- Administrative responsibilities assigned to the staff considering their strengths.

#### 6.3.7 Faculty and Staff recruitment

- Teaching staff is recruited by following the norm prescribed by UGC, Government of Maharashtra and Shivaji University.

#### 6.3.8 Industry Interaction / Collaboration

- Nil

#### 6.3.9 Admission of Students

- Admission process is done by strictly adhering to Government rules and regulations.
- For second and third year students, admission is done on first come first served basis.
- Students are counselled for choosing appropriate subject combinations and even subject for their specialization.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>• Rayat Sevak Bank,</li> <li>• Sevak Welfare Fund,</li> <li>• Kutumb Kalyan Yojana,</li> <li>• Laxmibai Bhaurao Patil Shikshanottejak Pat-Pedhi,</li> <li>• Group Insurance Scheme,</li> <li>• Advance against salary,</li> <li>• Free ships for the wards of teaching and administrative staff</li> </ul>
Non teaching	
Students	

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done  Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	<b>Shivaji University, Kolhapur</b>	Yes	<b>IQAC</b>
Administrative	Yes	<b>Kirtane and Pandit (C.A.), Pune &amp; Government Auditors, Central Government Auditors</b>	Yes	<b>Rayat Shikshan Sanstha, Satara</b>

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated /constituent colleges?

University has introduced semester pattern of examination for undergraduate courses. Answer papers for B.A. & B.Com first year courses are assessed at college level only.

6.11 Activities and support from the Alumni Association

- Regular meetings of are conducted with alumni

6.12 Activities and support from the Parent – Teacher Association

- Efforts are made to strengthen the Parent – Teacher Association.

6.13 Development programmes for support staff

- IQAC has encouraged administrative staff to participate in training workshop on Tally ERP 9.0 organized by college management body i.e. Rayat Shikshan Sanstha, Satara.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- No vehicles Day

## Criterion – VII

### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

#### 1. Academic audit –

- (a) External – Rayat Shikshan Sanstha, the management of the college, had taken initiative to evaluate the quality of academic and administrative activities of the college through its Rayat Quality Management System (RQMS).
- (b) Internal – IQAC of the college had conducted the internal academic audit for the individual staff and for each department.

2. **Computer literacy Programme for members of ‘Mahila Bachat Gat’:** Under the Institutional Social Responsibility programme the college has taken initiative to develop computer related skills among villagers. In this activity participants were provided free training of one month related to computer & internet use and application.

#### 3. Environmental Awareness activities:

Second year B.A. and B.com students had taken initiative to create awareness among school children and villagers regarding issues such as ‘Water management’, ‘Waste management’, ‘Flood control & Management’, ‘Effects of pollution & pesticides & its management’, etc.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Academic calendar 2014-15 was prepared at the beginning of new academic years.
- AQAR for the academic year 2013-14 was submitted the NAAC office.
- Regular meetings were conducted with the head of the departments and committee secretaries and coordinators for monitoring the implementation of planned activities.
- Senior faculty members were assigned the responsibility of monitoring the teaching and learning activities.
- Proposals for Minor research project and Seminar/conference were submitted to UGC (WRO), Pune.
- Outcome – 04 minor research projects worth Rs. 4,10,000/- were sectioned,
- 03 proposals for seminars/conferences were sanctioned out of which 02 national conferences were conducted and one will be conducted in the first semester of next academic year.
- Academic audit was conducted.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) Conducted Academic Audit – External & Internal
- 2) Free Computer Literacy Programme for members of ‘Mahila Bachat Gat’

***\*Best Practices are attached in Annexure III.***

7.4 Contribution to environmental awareness / protection

Second year B.A. and B.com students had taken initiative to create awareness among school children and villagers regarding issues such as ‘Water management’, ‘Waste management’, ‘Flood control & Management’, ‘Effects of pollution & pesticides & its management’, etc.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college has formed special SWOT analysis committee of senior teachers for doing the SWOT analysis of the institute and monitoring the progress. This committee involves all staff and students in this process.

**Strengths:**

1. Well-qualified and experienced staff
2. Use of ICT in teaching
3. Organization of student-centred activities
4. Involvement of faculties in research.

**Weaknesses:**

1. Only traditional courses are available at undergraduate level in both streams i.e. Arts and commerce.
2. Decrease in the number of admission in Arts stream

**Opportunities:**

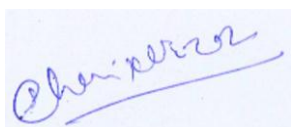
1. New postgraduate courses can be start (however due to University policies colleges can't start new P.G. course at least for next two years).
2. To start more skill and employment oriented short-term courses
3. Establishing more MoU's with NGO's, departments in other colleges, private institutions and industries

**Challenges:**

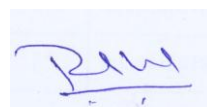
1. Increasing the students enrollment for Arts stream
2. Increasing infrastructural facilities such as separate library building with reading room, mini-auditorium, etc.

8. Plans of institution for next year

- To organize 04 National Conferences in the subject of History, Psychology, Commerce & Economics, and Marathi.
- To encourage staff to submit their Minor Research Projects
- To encourage Staff to submit proposals of Minor Research Projects to UGC
- Strengthening the Competitive Exam Guidance cell
- To start new add-on courses such as 'Spoken English Course' 'Human Rights'
- To start computer Related Courses Short term Courses Such as 'Foundation course in Computer Skills', & 'Tally – ERP 0.9'.
- To start self-employment Related Courses such as 'Mobile and domestic appliances repairing', & 'Event Management'.
- To conduct of academic audit, Green audit, Fire audit, Gender audit, Student SES audit, etc.
- Submission of the AQAR 21015-16 to NAAC in stipulate time.
- Organizing Zonal level competition in sports.



**Dr. Ezaz Shaikh**  
Coordinator, IQAC



**Dr. Bawdhankar R.B.**  
Principal & Chairperson IQAC

Annexure - I  
Rayat Shikshan Sanstha's

**Yashwantrao Chavan Mahavidyalaya, Pachwad, Tal - Wai, Dist - Satara**  
**ACADEMIC CALENDAR FOR YEAR 2014-2015**

Sr. No.	Department/Committee	Activities	Type of Activity	Probable Dates
1	Lead College	Guest Lecture on "Competitive Exam"	Extra-curricular	09-Jun-14
2	Department of Economics	Departmental Meeting	Administrative	14-Jun-14
3	Department of Physical Education	Departmental Meeting	Administrative	18-Jun-14
4	Department of History	Meeting with Principal	Administrative	20-Jul-14
5	Department of Geography	Lecture on importance of geography	Co-curricular	02-Jul-14
6	Time Table Catalog & Academic Calendar Committee	Meeting	Administrative	05-Jul-14
7	Department of Geography	Scope & Opportunities	Co-curricular	14-Jul-14
8	Time Table Catalog & Academic Calendar Committee	Meeting with all Staff	All Staff	14-Jul-14
9	Department of Physical Education	Zone/Inter-zone competition selection trial of various games	Extra-curricular	15/06/2014 to 30-Dec-14
10	Student Staff Welfare	Meeting	Administrative	16-Jul-14
11	Student Staff Welfare	Meeting with Student Welfare Committee	Administrative	18-Jul-14
12	Backward Class Cell Committee	First term Meeting	Administrative	20-Jul-14
13	Psychology	Meeting	Administrative	20-Jul-14
14	Department of Political Science	Meeting	Administrative	21-Jul-14
15	Department. of Sociology	Meeting	Administrative	22-Jul-14
16	Karmaveer Vidya Prabodhini	Meeting	Administrative	25-Jul-14
17	Research	Meeting	Administrative	25-Jul-14
18	Department of English	Meeting	Administrative	25-Jul-14
19	Department of Marathi	Meeting	Administrative	25-Jul-14

20	Psychology	Class Test	Co-curricular	28-Jul-14
21	Psychology	Class Test	Co-curricular	30-Jul-14
22	Research	Meeting	Administrative	31-Jul-14
23	Department of Geography	Home assignment	Co-curricular	31-Jul-14
24	Grievances Committee	Meeting	Administrative	July
25	Commerce	Meeting	Administrative	7th July 2015
26	Exam Section	Meeting	Administrative	July
27	Grievances Committee	Meeting	Administrative	July
28	Department of Hindi	Meeting	Administrative	July
29	Purchase Committee	Meeting	Administrative	1st Week of August 2014
30	Department of Hindi	Students C44Seminar	Student Mentoring	01,10,18 & 27 August 2014
31	Literary Association	Meeting	Administrative	01-Aug-14
32	Vivek Vahini	Meeting	Administrative	01-Aug-14
33	Department of Physical Education	Short term course Yoga	Student Mentoring	01-Aug-14
34	Staff Academy	Presentation by Taru G.M.	Faculty Development	03-Aug-14
35	Department of Marathi	Meeting	Administrative	06-Aug-14
36	Psychology	Careers in Psychology (Manasshastrashi Nigadit Nokari aani Vyavasaik Sandhi)	Co-curricular	06-Aug-14
37	Department of Physical Education	Departmental Meeting	Administrative	09-Aug-14
38	Sahyagiri & Avishkar	First term Meeting	Administrative	10-Aug-14
39	Social Science Association	Meeting with Social Science Committee	Administrative	12-Aug-14
40	Sahyagiri & Avishkar	Guiding Students on Writing Skill & Literature	Student Mentoring	13-Aug-14
41	Kavyaranjan	Department of Marathi	Student Mentoring	13-Aug-14
42	Department of Physical Education	Celebration of Independence Day	Academic &	15-Aug-14



			Administrative	
43	Sahyagiri & Avishkar	Aavishkar Wallpaper Inauguration	Student Mentoring	15-Aug-14
44	Staff Academy	Presentation by Survase D.T.	Faculty Development	15-Aug-14
45	Psychology	Class Test	Co-curricular	16-Aug-14
46	NSS	Meeting with Principal	Administrative	19-Aug-15
47	Student Counseling And Career Guidance Committee	Meeting	Administrative	19-Aug-14
48	Student Counseling And Career Guidance Committee	Guest lecture	Extra-curricular	20-Aug-14
49	NSS	Guest lecture	Extra-curricular	22-Aug-14
50	Department of Geography	Meeting	Administrative	25-Aug-14
51	Department of Sociology	Class Test	Co-curricular	26-Aug-14
52	Department of English	Publication of Wallpaper	Co-curricular	26-Aug-14
53	Literary Association	Inauguration Literary Association Publication of Wallpaper	Extra-curricular	26-Aug-14
54	Department of Political Science	Students Counseling on Women's Health	Student Monitoring	27-Aug-14
55	Student Counseling And Career Guidance Committee	Guest Lecture	Extra-curricular	27-Aug-14
56	Literary Association	'Shravandhara' Presentation of Poems	Co-curricular	28-Aug-14
57	Sexual Harassment Redressal Cell	Meeting with Principal	Administrative	28-Aug-14
58	Psychology	Class Test	Co-curricular	29-Aug-14
59	Commerce	Inaugural Function of Commerce Association	Extra-curricular	28-Aug-14-onward
60	Vivek Vahini	Pro-Environment Ganesh Utsav	Extension Activity	30-Aug-14
61	Exam Section	Providing results of all Classes to Sanstha	Administrative	30-Aug-14
62	Psychology	Class Test	Co-curricular	30-Aug-14
63	Staff Academy	Staff Academy Inauguration Ceremony	Faculty Development	30-Aug-14
64	Department of Economics	Meeting	Administrative	01-Sep-14

65	Placement and MoU Committee	Meeting	Administrative	01-Sep-14
66	Library	Meeting	Administrative	02-Sep-14
67	Department of Geography	Forum & group discussion	Administrative	02-Sep-14
68	IQAC	Guest Lecture: New API Guidelines	Faculty Improvement	03-Sep-14
69	Commerce	Inaugural Function of Insurance Course (COC)	Extra-curricular	04-Sep-14
70	Department of Political Science	Class Test	Co-curricular	04-Sep-14
71	Staff Academy	Paper Presentation by Dr. Tambe S.L.	Faculty Development	05-Sep-14
72	Vivek Vahini	Meeting with Principal and Student	Administrative	08-Sep-14
73	Department of Sociology	Meeting	Administrative	08-Sep-14
74	Department of History	Group discussion	Student Mentoring	09 to 11- Sept-14
75	Department of Sociology	Training students on Use of ICT in Teaching & Learning-Preparing PPTs	Student Mentoring	09-10 Sept 14
76	Sexual Harassment Redressal Cell	Meeting with Principal	Administrative	10-Sep-14
77	Department of Economics	Careers in Economics (Banking & Others)	Co-Curricular	10-Sep-14
78	Student Counseling And Career Guidance Committee	Career Guidance in Banking	Extra-curricular	10-Sep-14
79	Research	Introduction to Research Methodology	Faculty Improvement	11-Sep-14
80	Literary Association & Department of Hindi	Guest Lecture & Celebration on Hindi Din	Co-curricular	11-Sep-14
81	Women Development Committee	Sakhi Bandhan	Gender Sensitization	12-Sep-15
82	Literary Association	Second Term Meeting	Administrative	14-Sep-14
83	Department of History	Inauguration of Modi Course	Student Mentoring	15-Sep-14
84	Sahyagiri & Avishkar	'Guiding Students on Writing Skill & Literature	Student Mentoring	15-Sep-14
85	Department of Sociology	Class Test - B.A. I,II,III	Co-curricular	15-Sep-14

86	Exam Section	Conducting Seminar of B.A./B.Com. III Classes	Student Evaluation	15-18 September 2014
87	Psychology	Class Test	Co-curricular	15-30 September
88	Literary Association	Essay Writing Competition	Student Mentoring	16-Sep-14
89	Research	Qualitative Research	Faculty Improvement	17-Sep-14
90	Department of Economics	Guidance on Changes in Syllabus	Co-curricular	18-Sep-14
91	Psychology	Personality Development Workshop	Extra-curricular	18-Sep-14
92	Department of Physical Education	Organization of Zonal Kabaddi Men Competition	Extra-curricular	19-Sep-14
93	Department of Economics	Meeting	Administrative	20-Sep-14
94	Staff Academy	Presentation by Mr. Patil B.S.	Faculty Development	20-Sep-14
95	Department of Hindi	'Kavyaranjan' Poem Presentation Programme	Student Mentoring	20-Sep-14
96	IQAC	Meeting	Administrative	20-Sep-14
97	Research	Meeting	Administrative	22-Sep-14
98	Psychology	Study Skills (Abyas Kaushalya)	Co-curricular	22-Sep-14
99	Student Counseling And Career Guidance Committee	Competitive Exam Guidance (MPSC/UPSC)	Career Guidance	22-Sep-14
100	Right To Information	Guest lecture on R.I.T for Students	Extra-curricular	25-Sep-14
101	Department of Economics	Class Test & Seminar	Co-Curricular, Student mentoring	25-Sep-14
102	Psychology	Class Test	Co-curricular	03 & 26 September 2014
103	Psychology	Class Test	Co-curricular	27-Sep-14
104	Department of English	A Lecture on Formal Writing (reports, Notices, Agenda, Minutes)	Faculty Department	29-Sep-14

105	Exam Section	Filling Examination Forms	Administrative	29-Sep-14
106	Sexual Harassment Redressal Cell	Workshop on Laws for Women	Gender Sensitization	30-Sep-14
107	Grievances Committee	Meeting	Administrative	September
108	Vivek Vahini	Dipawali without Fire Crackers	Extension Activity	September
109	Lead College	Workshop on "Women Improvement"	Extension	04-Oct-14
110	Staff Academy	Presentation by Mr. Patil A.P.	Faculty Development	04-Oct-14
111	Department of Hindi	Meeting	Administrative	04-Oct-14
112	Department of History	Examination of Modi Course	Extra-curricular	04-Oct-14
113	Research	Workshop = Fund Generation Strategies for Research Projects	Faculty Improvement	05-Oct-14
114	Department of English	Condensing of Class-Test	Co-curricular	07-Oct-14
115	Department of History	Seminar	Co-curricular, Student Mentoring	6 to 9 October 2014
116	Department of English	Seminar Presentation by Students	Student Mentoring	10-17 October 2014
117	Psychology	Survey Research by students	Extra-curricular	10-17 October 2014
118	Psychology	World Mental Health week –	Extra-curricular	08-18 October 2014
119	Psychology	Poster Competition	Extra-curricular	09-Oct-14
120	Department of Geography	Practice of Uni. Exam.	Student Mentoring	10-Oct-14
121	Department. of Sociology	Guest Lecture on Comparative Examinations	Student Mentoring	10-Oct-14
122	Time Table Catalog & Academic Calendar Committee	Meeting with all Staff	Administrative	10-Oct-14
123	Psychology	Movie	Extra-curricular	10-Oct-14
124	Department of Geography	HA & MCQ as per syllabus	Co-curricular	11-Oct-14
125	Literary Association	Guest Lecture on Marathi Poem	Co-curricular	11-Oct-14
126	Psychology	Study Tour	Extra-curricular	12-Oct-14

127	Student Staff Welfare	Meeting	Administrative	13-Oct-14
128	Commerce	Meeting	Administrative	14-Oct-14
129	Department of Political Science	Meeting	Administrative	14-Oct-14
130	Department. of Sociology	Meeting	Administrative	15-Oct-14
131	Time Table Catalog & Academic Calendar Committee	Meeting	Administrative	15-Oct-14
132	IQAC	Meeting	Administrative	15-Oct-14
133	Commerce	Meeting	Administrative	15 October 2014
134	Department of History	Meeting	Administrative	16-Oct-14
135	Psychology	Class Test	Co-curricular	26-Nov-14
136	Department of Economics	Meeting	Administrative	17-Oct-14
137	Department of English	Meeting	Administrative	17-Oct-14
138	Department of Marathi	Meeting	Administrative	17-Oct-14
139	Psychology	Class Test	Co-curricular	17-Oct-14
140	Backward Class Cell Committee	Meeting	Administrative	18-Oct-14
141	Exam Section	Providing Marks of Seminar to University	Administrative	24-Oct-14
142	Exam Section	Meeting regarding University Exam	Administrative	October
143	Exam Section	University Examination	Student Evaluation	October
144	Karmaveer Vidya Prabodhini	Lecture on "Preparation of competitive Exams"	Student Mentoring	Oct./Nov.
145	Literary Association	Guest Lecture on Linguistic	Co-curricular	05 October 2014 to 3/1/2015
146	Time Table Catalog & Academic Calendar Committee	Meeting	Administrative	10-Nov-14
147	Commerce	Meeting	Administrative	11-Nov-14
148	Department. of Sociology	Meeting	Administrative	12-Nov-14
149	Department of Economics	Meeting	Administrative	12-Nov-14
150	Department of History	Meeting	Administrative	12-Nov-14

151	Department of English	Meeting	Administrative	13-Nov-14
152	Backward Class Cell Committee	Meeting	Administrative	13-Nov-14
153	Backward Class Cell Committee	Guest Lecture on B.C.Development	Student Mentoring	14-Nov-14
154	Department of Marathi	Second Term Meeting	Administrative	14-Nov-14
155	Purchase Committee	Second Term Meeting	Administrative	15-Nov-14
156	Research	Research: Road to gain Knowledge (Sanshodhan:Dyanvardhanacha Marga)	Student Mentoring	3rd Weak of November 2014
157	Department of History	Historical Film Show	Extra-curricular	17-Nov-14
158	Right To Information	Second term Meeting	Administrative	16-Nov-14
159	Student Staff Welfare	Meeting	Administrative	21-Nov-14
160	Department of Political Science	Second Term Meeting	Administrative	21-Nov-14
161	Psychology	Meeting	Administrative	22-Nov-14
162	Department of English	A Lecture on Errors in Written English	Faculty Development	23-Nov-14
163	Time Table Catalog & Academic Calender Committee	Meeting with all Staff	Administrative	24-Nov-14
164	Research	Meeting	Administrative	20 Novmber 2014
165	Sahyagiri & Avishkar	Second term Meeting	Administrative	25-Nov-14
166	Staff Academy	Presentation - Deshmukh R.K.	Faculty Development	25-Nov-14
167	Department of Hindi	Semester Second Meeting	Administrative	25-Nov-14
168	Student Staff Welfare	Meeting with Student Welfare Committee	Administrative	25-Nov-14
169	Sahyagiri & Avishkar	Guidance for Student	Student Mentoring	25-Nov-14
170	Backward Class Cell Committee	Meeting	Administrative	26-Nov-14
171	Grievances Committee	Meeting	Administrative	29-Nov-14
172	Placement And MoU Committee	Placement Camp	Student Placement	November
173	Department of Geography	Introduction to revised syllabus	Co-curricular	01-Dec-14

174	Staff Academy	Presentation by Mr. Bhise R.G.	Faculty Development	01-Dec-14
175	Department of Sociology	Guest Lecture on Creating awareness on HIV AIDS	Extra-curricular	01-Dec-14
176	Lead College	Workshop on "Research Paper Writing"	Student Mentoring & Faculty Development	05-Dec-14
177	NSS	Meeting with Principal	Administrative	05-Dec-14
178	Lead College	Meeting with Principal	Administrative	08-Dec-14
179	Student Counseling And Career Guidance Committee	Career through Self-Employment	Student Mentoring	10-Dec-14
180	Literary Association	Guest Lecture on English Literatures	Co-curricular	11-Dec-14
181	Department of English	A Lecture on Project Writing	Student Mentoring	11-Dec-14
182	Department of Geography	Guest lecture on new syllabus	Co-curricular	15-Dec-14
183	Commerce	Guest Lecture on Opportunity in Commerce Stream	Student Mentoring	15-Dec-14
184	NSS	NSS Winter Camp at Sartale	Extension Activity	16-Dec-14
185	Staff Academy	Presentation by Bansode G.S.	Faculty Development	16-22 Dec 14
186	Department of Sociology	Educational Study Tour	Study Tour	17-Dec-14
187	Psychology	Class Test	Co-curricular	19-20 December 2014
188	IQAC	Meeting	Administrative	22-Dec-14
189	Library	Meeting	Administrative	23-Dec-14
190	IQAC	Training Programme: Professional Skills in English Writing	Faculty Improvement	1-30-Dec 2014
191	Vivek Vahini	Antiaddiction Week	Student Sensitization	29-31-Dec- 14

192	Exam Section	Meeting University Examination Results	Administrative	Last Week of December
193	Placement And MoU Committee	Placement Camp	Student Placement	Dec./Jan.
194	Department of Physical Education	Departmental Meeting	Administrative	02-Jan-15
195	Staff Academy	Presentation by Mr. Shinde P.M. & Smt. Nalawade D.B.	Faculty Development	19-Jan-15
196	Department of Geography	Group discussion	Student Mentoring	3-Jan-15 21-Jan-15
197	Department of Physical Education	PE Examination B.A and B. Com I	Student Evaluation	05/01/2015-08/01/15
198	Lead College	Workshop on "Importance of Sports"	Student Mentoring	03-Jan-15
199	Psychology	Class Test	Co-curricular	06-Jan-15
200	Vivek Vahini	Special Lecturer on Eraditation of Superstitions	Sensitization Programme	07-Jan-15
201	Vivek Vahini	Workshop on Creating awareness among students about religious tricks Performed by fake religious persons.	Sensitization Programme	07-Jan-15
202	Sexual Harassment Redressal Cell	Yuva Manch Sapane	Gender Sensitization	09-Jan-14
203	Literary Association	Guest lecture on Marathi Literature	Extra-curricular	10-Jan-15
204	Department of Political Science	S.Y.B.A. Test- 02	Co-curricular	10-Jan-15
205	Department of Sociology	Industrial Visit	Experiential Learning	12-Jan-15
206	Psychology	Class Test	Co-curricular	16-Jan-15
207	Psychology	Class Test	Co-curricular	17-Jan-15
208	Department of Geography	Group discussion	Student Mentoring	19-Jan-15
209	IQAC	Meeting	Administrative	19-Jan-15
210	Department of Physical Education	Departmental Meeting	Administrative	20-Jan-15
211	Sahyagiri & Avishkar	Publication of Aavishkar Wallpaper on Occasion	Student Mentoring	22-Jan-15



		of Republic Day		
212	Department of Physical Education	Celebration of Republic Day	Academic & Administrative	26-Jan-15
213	Karmaveer Vidya Prabodhini	Students Projects	Co-curricular, Student evaluation	26-Jan-15
214	Department of Economics	Students Projects	Co-curricular, Student evaluation	28-Jan-15
215	Student Counseling And Career Guidance Committee	Meeting with Principal	Administrative	28-Jan-15
216	Department of Political Science	F.Y.B.A. Test- 02	Co-curricular	28-Jan-15
217	Department of Hindi	Students Seminar, Conference & Project	Student Mentoring & Evaluation	31-Jan-15
218	Exam Section	Filling Examination Forms	Administrative	15 Jan -15 Feb. 2015
219	Exam Section	Project submission of B.A./B.Com III Classes	Administrative	Jan./Feb.
220	Department of Geography	Home assignments	Co-curricular	February
221	Department of Hindi	Meeting	Administrative	02-Feb-15
222	Sexual Harassment Redressal Cell	Meeting with Principal	Administrative	03-Feb-15
223	Department of Hindi	Examination Skill Orientation	Student Mentoring	03-Feb-15
224	Psychology	Class Test	Co-curricular	02-Mar-15
225	Literary Association	Guest Lecture on Hindi Literatures	Co-curricular	06-Feb-15
226	Department of Political Science	F.Y.B.A. Test- 03	Co-curricular	08-Feb-15
227	Commerce	Workshop on Personality Development	Student Mentoring	09-Feb-15
228	Sahyagiri & Avishkar	Meeting	Administrative	10-Feb-15
229	Sexual Harassment Redressal Cell	Poster Exhibition on Violence and Injustice on Women	Gender Sensitization	12-Feb-15

230	Library	Book Exhibition	Student activity centred	12-Feb-15
231	Department of English	Conducting Class Test	Co-curricular	12-Feb-15
232	Right To Information	Meeting	Administrative	12-Feb-15
233	Department of Sociology	Class Test - B.A. I,II,III	Co-curricular	12-Feb-15
234	Department of Physical Education	Annual Prize Distribution	Student Mentoring	14-Feb-15
235	IQAC	Computer Literacy for Villagers	Institutional Social Responsibility Programme	16-18 February 2014
236	Psychology	Class Test	Co-curricular	18-19-Feb-15
237	Department of History	Project	Co-curricular, Student evaluation	17-2 to 15-03-15
238	Department of Geography	Guest lecture on Modern geography	Student Mentoring	19-Feb-15
239	IQAC	Meeting	Administrative	23-Feb-15
240	Department of Political Science	S.Y.B.A. Test- 03	Co-curricular	25-Feb-15
241	Psychology	Class Test	Co-curricular	26-Feb-15
242	Department of Marathi	Marathi Bhasha Divas	Co-curricular	28-Feb-15
243	Staff Academy	Presentation by Smt. Gaikwad R.D., Smt. Dethe M.M., Mr. Waghare V.A.	Faculty Development	28-Feb-15
244	Exam Section	Meeting Regarding University Exam	Administrative	March
245	Vivek Vahini	Pro-Environmental Holi	Extra-curricular	March
246	Department of Geography	HA & MCQ	Co-curricular	March
247	Department of Marathi	Workshop	Extra Curricular	02-Mar-15

248	Department of Physical Education	Departmental Meeting	Administrative	04-Mar-15
249	Department of Geography	Practice of Uni. Exam.	Student Mentoring	05-Mar-15
250	Psychology	Class Test	Co-curricular	10-Mar-15
251	Psychology	Class Test	Co-curricular	13-Mar-15
252	Commerce	Examination Skill Orientation	Student Mentoring	13-Mar-15
253	Time Table Catalog & Academic Calendar Committee	Meeting with all Staff	Administrative	15-Mar-15
254	Karmaveer Vidya Prabodhini	Meeting	Administrative	15-Mar-15
255	Department of Economics	Meeting	Administrative	17-Mar-15
256	Time Table Catalog & Academic Calendar Committee	Meeting	Administrative	17-Mar-15
257	Department of History	Meeting	Administrative	18-Mar-15
258	Department of Sociology	Meeting	Administrative	19-Mar-15
259	Department of Marathi	Meeting	Administrative	20-Mar-15
260	Student Staff Welfare	Meeting	Administrative	20-Mar-15
261	IQAC	Meeting	Administrative	20-Mar-15
262	Psychology	Class Test	Co-curricular	25-Mar-15
263	Exam Section	University Examination	Student Evaluation	31-Mar-15
264	Staff Academy	Presentation by Mr. Anatkawalas T.V. Mr. Sathe D.T. & Mr. Dr.Shaikh E.A.	Faculty Development	1/3/2015 15/03/2015 30/03/2015
265	Grievances Committee	Meeting	Administrative	15/03/2015
266	Psychology	Class Test	Co-curricular	April
267	Sahyagiri & Avishkar	Sahyagiri Publication Ceremony	Academic	15-Apr-15
268	Commerce	Meeting	Administrative	15-Apr-15
269	IQAC	Meeting	Administrative	20-Apr-15

## **Annexure II**

### **Report of Analysis of Students Feedback**

The college has constituted Separate Feedback Committee which collects the student's feedback about teaching-learning process, and infrastructural facilities every year. This committee further analysis the students feedback and the report of which is submitted to principal through IQAC. Then, student's feedback regarding a particular teacher or department is shared with respective teacher or head of the department in their departmental meeting. Students feedback regarding infrastructural facilities is used while developing new infrastructure or providing services in student friendly ways.

During the academic year 2013-14, student's feedback was collect and analyzed. The participant students were randomly selected (N = 400 students).

#### ***Student's feedback about teacher teaching:***

Most of the student had appreciated the efforts made by the teachers. More than 95% students (95.14%) reported that the teachers teaching methodology and approach towards students is highly satisfactory and very low percentage students (4.86%) were less satisfied with teachers teaching. Majority of student reported that teachers were punctual, responsible, morally strong, have good knowledge of their subject, delivers the lectures with prior preparation, they encourage students to ask doubts, pay attention to every students seating in the class, and they do provide after class support even if require out of college.

Some students have given few suggestions for some teaching faculty which includes pay more attention towards the understanding of the subject matter taught to students in the class, they should extent their help even out of the class and they should provide more information about the recent development in their subject.

#### ***Student's feedback about Infrastructural Facilities:***

Feedback is based on randomly selected 60 students. Majority of students (82%) reported satisfaction regarding infrastructural facilities made available to them. Some of the suggestion received from them were listed below -

- (a) **Office:** Students should get information and guidance related to office services in proper way.
- (b) **Library:** Students demanded that more number of periodical and newspapers should be made available in the reading room and suggested change in library timing.
- (c) **Gymnasium:** Students suggested that more numbers sport material and guidance should be made available for them.
- (d) **Basic infrastructural facility:** Satisfied.

## **Annexure III**

### **Best Practice - I**

**1. Title of the Practice: Academic Audit**

**2. Objectives:**

- i. To monitor and evaluate the implementation academic and administrative activities by the individual staff by IQAC.
- ii. To monitor and evaluate the implementation academic and administrative activities by the department by IQAC.
- iii. To monitor and evaluate the implementation academic and administrative activities by the individual staff by RQMS.
- iv. To monitor and evaluate the implementation academic and administrative activities by the department by RQMS.

**3. Need Added and the Context**

Experts in quality education encourages regular monitoring and evaluation of all activities performed by the individual staff and the departments for maintaining and sustaining the qualities of these activities. For the overall development of students and for the growth of college the quality in all activities is essential. This year Rayat Shikshan Sashta, the management, has taken initiatives to conduct the academic audit of each college run by the sanstha.

**4. The Practice:**

This year the academic audit was conducted by both the Rayat Shikshan Sashta, the management, and the IQAC of the college. The Rayat Shikshan Sashta has appointed a team of two principals and one co-ordinators of IQAC of one of the college run by the sanstha. This team has visited the college on 16<sup>th</sup> January 2015. The nature of the visit was kept similar to NAAC peer team visit. The principal of the college has given presentation before the committee followed by the presentation of the heads of the departments and in-charge's of the student support committees and the physical visit to the departments, computer and language lab, gymkhana, sports, canteen, etc. In the exit meeting the per team interacted with the staff and given their suggestions. The report of the evaluation and recommendation was submitted to the college and sanstha.

The IQAC has conducted the academic audit of each staff and the department. The separate performa was prepared in which the records of each staff and the department were mentioned and evaluated by the committee of IQAC members. The feedback was provided to staff and department in their departmental meetings by the principal.

**5. Evidence of Success:**

Following the recommendation of RQMS peer team each department has establish Student counselling and Career guidance cell through which they are counselled for the their problems and guided regarding the specific subject related career opportunities. Considering the financial limits of the college the departments were encourgared to establish e-departmental library and those who already had this e-departmental library were encouraged to strengthen it. It was planned to start new short term course by each department for the students to provide them additional knowledge and skills.

**6. Problems encountered and Resources Required:**

**7. Notes (Optional) :** Nil

**8. Contact Details**

Name of the Principal : **Dr. Bawdhankar R.B.**

Name of the Principal : **Yashwantrao Chavan Mahavidyalaya, Pachwad**

Address: **A/P Pachwad, Tal : Wai, Dist: Satara,**

Pin code: **415513.**

Accreditation Status : **Reaccredited B Grade**

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## Best Practice - II

**1. Title of the Practice:** Free Computer Literacy Programme for members of '*Mahila Bachat Gat*'

**2. Objectives:**

1. To orient the rural women to the functioning of computer and its uses in gathering knowledge and relating with others.
2. To boost the confidence of rural women.
3. To empower rural women by providing them skills of using computer and internet as a tool of earning money.

**3. Need Added and the Context**

In rural area women are not encouraged to go outside their home and farm even when it can help her to gain new knowledge and develop new skills which in long run can help the family to earn more money. They are not encouraged to continue their study or develop their skills even when they are capable either due to orthodox values of the family or financial problems. This affects their self-image, self-esteem and self-confidence. Thus, it becomes necessary to empower them by providing them additional skills particularly the application of computer which they can use to earn additional income for the family by doing typing and data entry jobs at home.

**4. The Practice:**

The members of women development cell and computer literacy committee had visited various bachat gats from Pachwad and nearby villages to identify the interested women. The meeting was organized in the college between college staff and probable participants where the purpose of the activity and how it will be implemented was communicated to them. Participants' doubts were clarified and expectations were considered while designing the syllabus and identifying the suitable time for these activities. Thirty women had shown their interest to participate in this activity.

Trainer was appointed to provide training on basic computer application to the participants. This training included the orientation to the parts (CPU, Monitor, Keyboard, mouse) and functions of computer (paints, MS-Office, MS-power point, internet). This training was provided to them daily for one hour and continued for one month.

**5. Evidence of Success:**

- Boost in their self-image, self-esteem and self-confidence as reported by the participants.
- Women became capable of using computer and internet.

## **6. Problems encountered and Resources Required:**

### **Problems encountered:**

- Identifying the time suitable for all participants is difficult considering their responsibilities at home and in family business.

### **Resource Required:**

- Well equipped computer lab with internet facilities electricity backup.
- LCD Projector
- Well trained staff or trainer.

## **7. Notes (Optional) : Nil**

## **8. Contact Details**

Name of the Principal : **Dr. Bawdhankar R.B.**

Name of the Principal : **Yashwantrao Chavan Mahavidyalaya, Pachwad**

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