



Rayat Shikshan Sanstha's
Karmaveer Bhaurao Patil College of Engineering, Satara

Application for BC/TC/LC/ Expenditure certificate etc.

To
The Principal
Karmaveer Bhaurao Patil
College of Engineering, Satara

Date: / / 20....

Subject: Application for Bona fide / Transfer / Leaving / Expenditure certificate / Transcripts

Respected Sir,

I am / was student of this institute and I am applying for Bona fide / Transfer / Leaving / Expenditure Certificate, Transcripts.

I need this document for _____ (write purpose)

My details are as below

1. Full Name in CAPITAL _____ First name _____ Middle Name _____ Last Name _____
2. Complete Address _____

3. Birth Date _____ Adhar No. _____
4. E Mail address _____
5. Contact No with STD code _____ Mobile No. _____
6. Class in which currently studying FE / SE / TE / BE / ME Branch _____
7. Year of Admission _____ Year of Passing _____
8. Additional information for Expenditure certificate (Strike out whichever is not applicable)

First Year Admission type -- F E / Direct SE	Seat Type -- CAP / Institute Level
Year of First Admission -- June 20.....	Category --
Certificate required for total years -- ...	Bank name and branch
Extra requirements -- Hostel Fee / Books and Stationary / Mess charges /	

Make the payment in accounts section and write

9. Payment receipt no _____ Date _____ Amount _____

In support with I am attaching following documents. Kind request is to issue the certificate.

1. Final Year Mark sheet Signature of applicant
2. _____
3. _____ (Name _____)

For Office Use: **Accounts section should verify that no dues are receivable**

Amount Due College Rs. _____ Hostel Rs. _____ Sign of Accounts authority _____

Application received on date: _____ Name and sign of clerk _____

Certificate issued on date - _____ Name and Signature of receiver _____